

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Thursday, July 21, 2011**

Call to Order

Called to order at 7:06pm by President Bob Kristensen

Roll Call

Trustees Present: President Bob Kristensen, Secretary Kenneth Marunde, Treasurer John Kunzie, Trustee Richard Menzel and Trustee Scott Sankey.

Others Present: Chief Webster, Deputy Chief Menzel, Shari Simpson, Courtnie Shannon and other members of the department.

Public Comments

No public comments

Correspondence

Chief Webster reported on T81 incident that resulted in an injury of a Crystal Lake Firefighter.

Approval of Minutes

Motion was made by Trustee John Kunzie, second Trustee Menzel. Motion passed and the minutes of June 23, 2011 were approved.

Attorney's Report

Chief Webster discussed the FOIA request from Gus Philpot concerning the Verizon Tower installation. We compiled the information Mr. Philpot requested and he then came in and picked up the materials. Additionally, Mr. Philpot was informed of the Board of Trustees meeting tonight in which discussion of the project would be presented.

Financial Report

Bill Report: July 2011 Expense Report. Discussion was held on some of the bills that were brought to attention.

Trustee Marunde made a motion seconded by Trustee Sankey to approve the bill report in the amount of \$ 293,246.57. No further discussion. All yeas, motion passed.

Trustee Menzel made a motion seconded by Trustee Kunzie to approve the 0% interest payment to the Illinois Finance Authority for the purchase of Engine 33 in the amount of \$12,500. No further discussion. All yeas, motion passed.

Trustee Menzel made a motion seconded by Trustee Kunzie to authorize a transfer of funds in the amount of \$215,000, which includes the end of the month payroll. No discussion. All yeas, motion passed.

Division Reports

Deputy Chief Menzel presented call report for WFRD. No Lakewood report was presented at this time.

Chief Webster gave an update on staffing changes, including, promotional exam timeline and the hiring of two new full time firefighter/paramedics, starting mid August.

Unfinished Business

Deputy Chief Menzel reported progress update on Verizon Tower installation.

New Business

Chief Webster presented new reporting format for Monthly Activity Report and asked Board members to submit feedback on monthly activity report format to Chief Webster.

Chief Webster presented the new ambulance billing service, Paramedic Billing Service. After evaluation Chief Webster determined that PBS will fulfill all the needs of ambulance billing.

Once Chief Webster evaluated competitive service providers he determined that PBS would be able to deliver all needed services without any changes to our current set-up. Because of these factors the 4% charged by PBS is reasonable when compared to the 3% charged by others for less work. If Trustees are not satisfied after one year we'll put together an official request for a proposal. Chief Webster and President Bob Kristensen signed the agreement for the Paramedic Billing Service.

Adjournment

Motion was made by Trustee Kunzie, seconded by Trustee Sankey to adjourn the meeting. Motion passed, meeting adjourned at 7:58 pm.



Kenneth Marunde, Secretary