

Woodstock Firefighter's Pension
Board of Trustees

A special meeting of the Woodstock Firefighter's Pension Board of Trustees was called to order on Tuesday, August 16th, 2011 at 1:08 p.m. at Fire Station #1, 435 E. Judd Street, Woodstock, Illinois.

Board members present were President Mike Hill, Secretary Matt Hedges, Treasurer John Kunzie and Trustees Lloyd Shaw, Dick Menzel and Bob Kristensen.

Other present was Thomas Quinn of American Community Wealth Management.

Minutes

No minutes to review.

Communications

None.

New Business

Floor was turned over to Tom Quinn of American Community Wealth Management. Mr. Quinn discussed what the board should consider at this meeting: the CD about to mature and what to do with cash in the Money Market Account.

Mr. Quinn reviewed the fund's current investments and allocations. He stated that the equity piece is near 30% of the investments and should remain there. He stated that equity can be increased as the fund increases. Mr. Quinn stated that the liquidity can be stored in the bond fund and remain liquid while earning interest. Currently, the bond account is around 22% of the fund and it is unlimited by the investment policy.

Mr. Quinn stated that the S&P downgrade of the U.S. credit rating did not have an effect on the fund's treasuries as there was a rally in the market. He assured the board that U.S. treasuries remain the safest investment in the world.

Mr. Quinn stated that the fund is capped on the growth until the fund increases. He offered options for the liquidity in the money market account. He stated that the bond account is a good option, but the board could also go with a CD ladder or CDARS CDs. He stated that a 36mo CDARS was yielding 0.90% interest at this time.

Mr. Quinn recommended that the board invest \$250,000 from the money market in the bond account and allow the CD maturing 8/20/11 to be reinvested in a CD. Board discussed the options and decided that the bond fund was liquid and low risk. Mr. Quinn stated that the ideal mix of investments for the fund is 1/3 in CDs, 1/3 in Bonds and 1/3 in Growth.

Motion by Trustee Shaw, Seconded by Trustee Kristensen to invest \$400,000 from the money market account into the bond account; motion passed unanimously.

Motion by Secretary Hedges, seconded by Trustee Kristensen to invest the maturing CD (\$110,108.02) in a CDARS 36 month CD at the rate of 0.90% with a 1 year bump up certificate; motion passed unanimously.

President Hill asked that Treasurer Kunzie be added as a signer to all accounts.

Open Issues

Tax Levy

Secretary Hedges stated that he has been working with Chief Webster on getting information prepared for the tax levy report. He stated that the statute has changed for this year and that this year's levy would be different from previous year's levy due to changes in the calculation. He stated that this year it would be best to wait for the State issued actuarial report to submit to the District Board. The deadline for the pension board is the November meeting of the District Board. Secretary Hedges stated that should the State report not be available by then, he has a report ready and will work with Chief Webster to produce a report by November. **The Board instructed Secretary Hedges to stay on the auditor to make sure the annual statement is filed in a timely manner.**

Webster Contribution Agreement

Secretary Hedges reported that he had been working with Chief Webster on the resolution and that he had the numbers and equation down with a final number. Secretary Hedges asked that the board table action on this resolution until the next regular meeting of the Pension Board, seconded by Trustee Menzel; action tabled.

Adjournment

There being no further business before the Board, **Motion to adjourn by Trustee Kristensen, seconded by Trustee Shaw; Meeting adjourned 2:00 p.m.**

Respectfully submitted,

Matt Hedges, Secretary
Woodstock Firefighter's Pension Fund

August 18, 2011