



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3, 2900 Raffel Rd.
Thursday July, 25th 2024
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

Roll Call

Trustees Present: President Fred Spitzer, Secretary Bob Kristensen, Treasurer Pat Burke, Trustee Kim Mueller, Trustee Noel Baldwin.

Trustees Absent: None

Public Comments- None

Correspondence- Deputy Hedges discussed a letter the District received from the Woodstock Fire Works Committee. Thanking us for handling the safety part of the fire works.

Minutes

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the minutes from the June 27th, 2024 regular session meeting. **Roll call vote:** Spitzer-yes; Kristensen- abstain, Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 4 ayes, 0 nay, 1 abstain.

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. Property Taxes: The District has received 52% of property taxes, and ambulance fees collected are at 17% of budget. Miscellaneous Receipts: Standwood Trust Donation- \$24,795.00 and the US Treasury- 941 correction credit in the amount of \$13,980.00. Loan Proceeds: Collected \$735,000.00 for the 2nd payment on the Ladder Truck.

The Trustees reviewed the bill report presented for the month of July 2024. Any questions the Board had were addressed. Administrative Assistant Nebert explained the Re-issue of the Coopers Carpet check payment. This was due to Coopers Carpet never receiving the initial check. Administrative Nebert put a stop on the first check and issued a second check to them. Trustee Mueller had a question about the Knoxbox dues on the bill report, Deputy Chief Hedges and Battalion Chief Lesniak responded stating “ The Knoxbox is where we store all of the keys for our Knoxboxes, as well as the medication vault.

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve and pay the bills totaling \$359,309.10 **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.



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Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of June with the Trustees. The Operations report is a snap shot of the Districts monthly training activities, continuing education, CPR classes offered, Fire Prevention as well as Public Education. **Operations report will be available along with the packet the Friday after the meeting, upon request.**

New Business

Resolution 2024-11 Disposition of Surplus Equipment- AED's

The Trustees discussed Resolution 2024-11, the disposition of the Districts two AED machines. Battalion Chief Lesniak explained that the two AED machines we are looking to dispose of are on their last life lines and will soon become no longer compliant with the rest of our current medical equipment.

A motion was made by Secretary Kristensen and seconded by Trustee Baldwin to approve the disposition of two AED machines. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

Hold Harmless Agreement- 11717 Pleasant Valley Road

The Trustees discussed the hold harmless agreement between the District and 11717 Pleasant Valley Rd. The District was offered the opportunity to use a house for training south of our District in the Village of Lakewood. Deputy Chief Hedges stated the Village of Lakewood would like to donate this house for a live burn, so there is some training value to it. It is in Crystal Lakes Fire District, but they are not interested in using it for training. The Hold Harmless agreement is so that both parties are protected if someone were to get hurt training in it, neither parties can sue.

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the hold harmless agreement with the Village of Lakewood for the property located at 11717 Pleasant Valley Rd. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

Vector- Check it Program

The Trustees discussed Vector Solutions. Battalion Chief Williams explained what the program is for and the tracking benefits it has to offer. Battalion Chief Williams was able to answer all of their questions and concerns for the Trustees to make a decision on whether or not to move forward with the Vector Check It program.

A motion was made by Trustee Baldwin and seconded by Treasurer Burke to approve the purchase of the Vector - Check it program in the amount of \$4,347.00 annually for three years. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

Dynegy Contract

Administrative Assistant Nebert discussed with the Board of Trustees the reasoning behind wanting to liquidate all contracts with Dynegy. Administrative Assistant Nebert explained the complications of Dynegys billing procedures, and the inconsistency of the bills. Trustee Mueller suggested that the Board state an "up to" dollar amount on the maximum dollar amount Administrative Nebert can use in order to terminate the contract(s) with



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Dynegy. The Board agreed with Trustee Mueller. A motion was made by Trustee Baldwin and seconded by Treasurer Burke to give Administrative Assistant Nebert permission to terminate all contracts with Dynegy, pending attorney review up to \$10,000.00. President Spitzer was uncomfortable with that high of a dollar amount. Trustee Baldwin rescinded her first motion and stated she will change the amount to \$5,000.00.

A motion was made by Trustee Baldwin and seconded by Treasurer Burke to give Administrative Assistant Nebert permission to terminate all contracts with Dynegy, pending attorney review up to \$5,000.00 in termination fees.

Roll call vote: Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

President Spitzer asked if Local 4813 still wanted to meet with the Board of Trustees. The President of Local 4813, was on calls during the meeting. The Trustees will put Local 4813 on the Agenda again for August's BOT Meeting.

Adjournment

With there being no further discussion, a motion was made by President Spitzer and seconded by Trustee Baldwin to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at **7:59 p.m.**

Respectfully submitted,

Secretary, Robert A. Kristensen