



# Woodstock Fire/Rescue District

435 E. Judd St.  
Woodstock, IL 60098  
(815) 338-2621

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**Woodstock Fire/Rescue District  
Board of Trustees Meeting  
Station 3, 2900 Raffel Rd.  
Thursday January 23<sup>rd</sup>, 2025  
Regular Meeting**

## **Call to Order**

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

## **Roll Call**

**Trustees Present:** President Fred Spitzer, Treasurer Pat Burke, Trustee Kim Mueller

**Trustees Absent:** Secretary Bob Kristensen, Trustee Noel Baldwin

## **Public Comments-** None

**Correspondence-** Chief Parker discussed a thank you letter received from a counseling center called Living Pono. The group came out and met with Firefighters, and discussed services they offered for firefighters if they ever need it. Chief Parker stated that the second correspondence is not a correspondence but an update for the Trustees on who is on shift and who is still off on injury.

## **Minutes**

President Spitzer announced that due to not having a quorum of Trustees who can vote on the minutes from December 19<sup>th</sup>, 2024 regular board meeting, we will pass on reviewing and approving both the regular and closed session minutes until the next Board of Trustees meeting in February.

## **Financial Report**

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. **Property Taxes:** The District has received 100% of property taxes, and ambulance fees collected are at 67% of the budget. **Miscellaneous Receipts:** Stanwood Trust Donation- \$24,795.00 and the US Treasury- 941 correction credit in the amount of \$13,980.00, ambulance stand-by \$20,940.00 and Foreign Fire Reimbursements in the amount of \$15,650.00, with an IGA reimbursement for Communications Specialist Alex Vucha's IGA agreement between other fire Districts. Loan Proceeds: Collected \$735,000.00 for the 2<sup>nd</sup> payment on the Ladder Truck.

The Trustees reviewed the bill report presented for the month of January, 2025. Any questions the Trustees had were addressed.

A motion was made by Treasurer Burke and seconded by Trustee Mueller to approve and pay the bills in the amount of \$199,556.94. **Roll call vote:** Spitzer-yes; Burke- yes; Mueller- yes. **Motion Passed.** 3 ayes, 0 nay, 2 Absent.

## **Operations Report**



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Deputy Chief Hedges went over key topics on the Operations report for the month of December with the Trustees. The Operations report is a snap shot of the Districts monthly training activities, continuing education, CPR classes offered, Fire Prevention as well as Public Education. Mike Shannon, the Districts Fleet Mechanic, completed over 60 work orders for the month of January.

Please note: **Operations report will be available along with the packet the Friday after the meeting, upon request.**

### Unfinished Business- None

### New Business

#### Variance Request-13802 Washington Street

Deputy Chief Hedges and the business owner Mr. Boris Gronkowski discussed with the Board of Trustees a variance request for a fire protection system. Deputy Chief Hedges stated “ the building will be holding distilled spirits, and there will be some storage and handling in there. Chapter 40 of the 2021 International Fire Code (IFC) describes the required fire protection features and equipment for distilled spirits storage facilities. Section 4005.1 notes that the storage of distilled spirits and wines shall be protected by an approved automatic sprinkler system. Mr. Gronkowski asserts that installing a sprinkler system within the space is cost prohibitive for his operation; the building is located outside of the corporate limits of the City of Woodstock and does not have access to a public water supply.

A motion was made by Treasurer Burke and seconded by President Spitzer to approve the Variance request for 13802 Washington Street with a stipulation that the variance request has to be approved by Fire Safety Consultants Incorporated (FSCI). **Roll call vote:** Spitzer-yes; Burke- yes; Mueller- yes. **Motion Passed.** 3 ayes, 0 nay, 2 Absent.

#### March 27<sup>th</sup> Board of Trustees Meeting- Reschedule to March 20<sup>th</sup>, 2025

A motion was made by Trustee Mueller and seconded by President Spitzer to approve the re-scheduling of the March 27<sup>th</sup>, 2025 Board of Trustees regular meeting date and move it up to March 20<sup>th</sup>, 2025. **Roll call vote:** Spitzer-yes; Burke- yes; Mueller- yes. **Motion Passed.** 3 ayes, 0 nay, 2 Absent.

#### Appointment/Re-Appointment of FOIA Officer

A motion was made by President Spitzer and seconded by Treasurer Burke to appoint/re-appoint Executive Administrator Kalene Nebert as the FOIA Officer of Woodstock Fire/Rescue District along with Chief Parker, Deputy Chief Hedges and Office Assistant Miller as the alternates. **Roll call vote:** Spitzer-yes; Burke- yes; Mueller- yes. **Motion Passed.** 3 ayes, 0 nay, 2 Absent.

#### Appointment/Re-Appointment of OMA Officer

A motion was made by Trustee Mueller and seconded by Treasurer Burke to appoint/re-appoint Executive Administrator Kalene Nebert as the OMA Officer of Woodstock Fire/Rescue District along with Chief Parker, Deputy Chief Hedges and Office Assistant Miller as the alternates. **Roll call vote:** Spitzer-yes; Burke- yes; Mueller- yes. **Motion Passed.** 3 ayes, 0 nay, 2 Absent.

#### Resolution 2025-01- MCMRMA Delegate-Alternative Delegate





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A motion was made by President Spitzer and seconded by Trustee Mueller to name Chief Brendan Parker as the delegate and Deputy Chief Matt Hedges as the alternative delegate for MCMRMA (Mchenry County Municipal Risk Management Agency). **Roll call vote:** Spitzer-yes; Burke- yes; Mueller- yes. **Motion Passed.** 3 ayes, 0 nay, 2 Absent.

### **Local 4813: Request to meet with the Board of Trustees**

President Wessel from local 4813 addressed the Board of Trustees. President Spitzer stated “ last month was the Unions quartley meeting with the Board of Trustees however; the Union was busy running calls, so we have pushed that quartley meeting onto this months BOT Meeting. President Spitzer asked President Wessel-local 4813 how is everything going? President Wessel stated” just all good things to report, no concerns on our end”. Everything is moving very nicely. Communication between the Union and the Administration is still top notch. President Spitzer responded stating “ It’s always good to have good news”, thank you.

A motion was made by President Spitzer and seconded by Trustee Mueller to move into closed session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2). Side Letter Agreement – Non Accrual of Seniority Semi-annual review of closed session minutes pursuant to 5 ILCS 120/2.06(d). Voice vote taken, motion passed unanimously.

The Trustees moved into closed session at 7:48 pm.

The regular session reconvened at 8:12 pm.

### **Roll Call**

**Trustees Present:** President Fred Spitzer, Treasurer Pat Burke, Trustee Kim Mueller

### **Side Letter of Agreement- Non Accrual of Seniority**

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the Side Letter of Agreement ( “Side Letter”) with local 4813 regarding the non-accrual of seniority. **Roll call vote:** Spitzer-yes; Burke- yes; Mueller- yes. **Motion Passed.** 3 ayes, 0 nay, 2 Absent.

### **Semi-Annual Review of Closed Session Minutes**

A motion was made by President Spitzer and seconded by Trustee Mueller to open up the closed session minutes from July 25<sup>th</sup>, 2019, February 22<sup>nd</sup>, 2024, April 25<sup>th</sup>, 2024, September 26<sup>th</sup>, 2024 and October 24<sup>th</sup>, 2024. **Roll call vote:** Spitzer-yes; Burke- yes; Mueller- yes. **Motion Passed.** 3 ayes, 0 nay, 2 Absent.

### **Adjournment**

With there being no further discussion, a motion was made by President Spitzer and seconded by Trustee Mueller to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at **8:13 p.m.**



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Respectfully submitted,

*Robert A. Kristensen*

Secretary, Robert A. Kristensen

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