

Woodstock Fire/Rescue District

Board of Trustees Regular Meeting



7:00 pm

Thursday, August 22, 2024

Station #3

2900 Raffel Road, Woodstock, IL 60098



Board of Trustees
Woodstock Fire/Rescue District
7:00 PM, Thursday, August 22, 2024
Fire Station #3
2900 Raffel Road, Woodstock, IL 60098
Regular Meeting Agenda

All Items set forth on the agenda are subject to the possibility of the Board going into Closed Session

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Swearing in Ceremony**
- IV. Roll Call**
- V. Public Comments**
- VI.** During the public comment portion of the meeting, each comment is limited to three minutes. Disruptive behavior may result in ejection from the meeting. Public comment is only allowed in open portions of meetings as required by the Open Meetings Act. (See the District's Public Comment Policy at www.wfrd.org)
- VII. Correspondence**
- VIII. Minutes**
 - a. Regular Meeting – July 25, 2024--Review and action on meeting minutes
- IX. Financial Report**
 - a. GAI Financial Report - Review monthly financial and payroll reports
 - b. Motion to Approve Bill Payment – In the Amount of \$134,394.25
 - i. Review and action on monthly bill report
- X. Operations Report**
- XI. Unfinished Business**
- XII. New Business—Discussion and Possible action on the Following Items:**
 - a. Intergovernmental Agreement with Harvard Fire Protection District – Communication Specialist Services
 - i. Discussion; possible action
 - b. Treasurer Burke- Trustee Training Reimbursement – CE Succession Planning for the Fire Board
 - i. Discussion; possible action
- XIII. Closed Session**
- XIV. Possible Action after Closed Session**
- XV. Adjournment**

Correspondence

Shift	Black	Red	Gold	Administration
1	B/C Lesniak	B/C Nieman	B/C Beatty	B. Parker
2	Lt. Schroeder*	Lt. Weir*	Lt. Vizanko*	Hedges
3	Lt. Brinkman*	Lt. Keefe*	Lt. Potoczky*	Willams
4	Lt. Kristensen*	Lt. Burns**	Lt. Wessel*	Nebert
5	Biederer*	Teresi*	Cooke*	Miller
6	Mass	Flores*	Weber*	Shannon
7	Brunetti*	Heideman*	Lozowski*	
8	Ritzert*	Reid	Zamora*	Future Acting Lt.
9	Webster*	Randecker	Murphy	Injury/Illness/Leave
10	Beres	Bobula**	DuBrock	Acting Lieutenants
11	Norris	Antor*	Kurka	Acting B/C
12	Jagman	Klus	Stark	Truck Operators*
13	Leu	Papic***	Batton	TO in Training**
14	Townsend	Open	B. Flores***	EO in Training***
1	Zurick- P	Mowry-P***	Saenz-P	PM Students
2	Richardson	S.Parker	Duszak-P	
3	Pecoraro	T. Nieman	Goers	
4	Albert	Banks	Kazimour	
5	Open	Ayala	Howard	
6	Open	Fasolo	Jagman	
Recruit Positions				
1	Brown-EMT	Open	Melgarejo-FF	Fire Academy=FF
2	Burocki-FF	Open	Open	EMT Class=EMT
3	Open	Open	Open	

UPDATED: 8/12/2024

Chief Parker + Deputy Chief Hedges,

I wanted to personally thank you for assisting our department and sending your divers to assist at the Three Oaks Recreational Center Aquathon. Your dedication to serving and protecting our local communities is commendable.

Thank you for the continued partnership with Crystal Lake Fire Rescue.

Chris Syde

THANK YOU!





 Reply all |   Delete  Junk |  ...



EXTERNAL - Thanks again




Sun 7/21, 12:22 PM
Brendan Parker 

 Reply all | 

Inbox

Just wanted to say thank you and your station for helping my wife and I since we moved to Woodstock Illinois in 2021 December. Your response times are awesome and it's a comfort knowing your stations are minutes away. God bless u all. I used to volunteer in Glen Echo Maryland years ago and have many friends on the job in Montgomery County Maryland

Sent via the Samsung Galaxy A13 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

Minutes



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3, 2900 Raffel Rd.
Thursday July, 25th 2024
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

Roll Call

Trustees Present: President Fred Spitzer, Treasurer Pat Burke, Trustee Kim Mueller, Trustee Noel Baldwin,

Trustees Absent: None

Public Comments- None

Correspondence- Deputy Hedges discussed a letter the District received from the Woodstock Fire Works Committee. Thanking us for handling the safety part of the fire works.

Minutes

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the minutes from the June 27th, 2024 regular session meeting. **Roll call vote:** Spitzer-yes; Kristensen- abstain, Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 4 ayes, 0 nay, 1 abstain.

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. Property Taxes: The District has received 52% of property taxes, and ambulance fees collected are at 17% of budget. Miscellaneous Receipts: Standwood Trust Donation- \$24,795.00 and the US Treasury- 941 correction credit in the amount of \$13,980.00. Loan Proceeds: Collected \$735,000.00 for the 2nd payment on the Ladder Truck.

The Trustees reviewed the bill report presented for the month of July 2024. Any questions the Board had were addressed. Administrative Assistant Nebert explained the Re-issue of the Coopers Carpet check payment. This was due to Coopers Carpet never receiving the initial check. Administrative Nebert put a stop on the first check and issued a second check to them. Trustee Mueller had a question about the Knoxbox dues on the bill report, Deputy Chief Hedges and Battalion Chief Lesniak responded stating “ The Knoxbox is where we store all of the keys for our knowboxes, as well as the medication vault.

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve and pay the bills totaling \$359,309.10 **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.



Woodstock Fire/Rescue District

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Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of June with the Trustees. The Operations report is a snap shot of the Districts monthly training activities, continuing education, CPR classes offered, Fire Prevention as well as Public Education. **Operations report will be available along with the packet the Friday after the meeting.**

New Business

Resolution 2024-11 Disposition of Surplus Equipment- AED's

The Trustees discussed Resolution 2024-11, the disposition of the Districts two AED machines. Battalion Chief Lesniak explained that the two AED machines we are looking to dispose of are on their last life lines and will soon become no longer compliant with the rest of our current medical equipment.

A motion was made by Secretary Kristensen and seconded by Trustee Baldwin to approve the disposition of two AED machines. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

Hold Harmless Agreement- 11717 Pleasant Valley Road

The Trustees discussed the hold harmless agreement between the District and 11717 Pleasant Valley Rd. The District was offered the opportunity to use a house for training south of our District in the Village of Lakewood. Deputy Chief Hedges stated the Village of Lakewood would like to have this house burned as a live burn, so there is some training value to it. It is in Crystal Lake, but they were not interested in using it for training. The Hold Harmless agreement is so that both parties are protected if someone were to get hurt training in it, neither parties can sue.

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the hold harmless agreement with the Village of Lakewood for the property located at 11717 Pleasant Valley Rd. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

Vector- Check it Program

The Trustees discussed Vector Solutions. Battalion Chief Williams explained what the program is for and the tracking benefits it has to offer. Battalion Chief Williams was able to answer all of their questions and concerns for the Trustees to make a decision on whether or not to move forward with the Vector Check It program.

A motion was made by Trustee Baldwin and seconded by Treasurer Burke to approve the purchase of the Vector - Check it program in the amount of \$4,347.00 for three years. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

Dynegy Contract

Administrative Assistant Nebert discussed with the Board of Trustees the reasoning behind wanting to liquidate all contracts with Dynegy. Administrative Assistant Nebert explained the complications of Dynegys billing procedures, and the inconsistency of the bills. Trustee Mueller suggested that the Board state an "up to" dollar amount on the maximum dollar amount Administrative Nebert can use in order to terminate the contract(s) with Dynegy. The Board agreed with Trustee Mueller. A motion was made by Trustee Baldwin and seconded by Treasurer Burke to give Administrative Assistant Nebert permission to terminate all contracts with Dynegy, pending attorney review up to \$10,000.00. President Spitzer was uncomfortable with that high of a dollar amount. Trustee Baldwin rescinded her first motion and stated she will change the amount to \$5,000.00.



Woodstock Fire/Rescue District

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A motion was made by Trustee Baldwin and seconded by Treasurer Burke to give Administrative Assistant Nebert permission to terminate all contracts with Dynegy, pending attorney review up to \$5,000.00 in termination fees.

Roll call vote: Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

President Spitzer asked if Local 4813 still wanted to meet with the Board of Trustees. The President of Local 4813, was on calls during the meeting. The Trustees will put Local 4813 on the Agenda again for August's BOT Meeting.

Adjournment

With there being no further discussion, a motion was made by President Spitzer and seconded by Trustee Baldwin to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at **7:59 p.m.**

Respectfully submitted,

Secretary, Robert A. Kristensen

Financial Report

Woodstock Fire Rescue District

Financial Analysis

For the 3 Month(s) Ended July 31, 2024



Revenue Highlights

25% of Budget Year

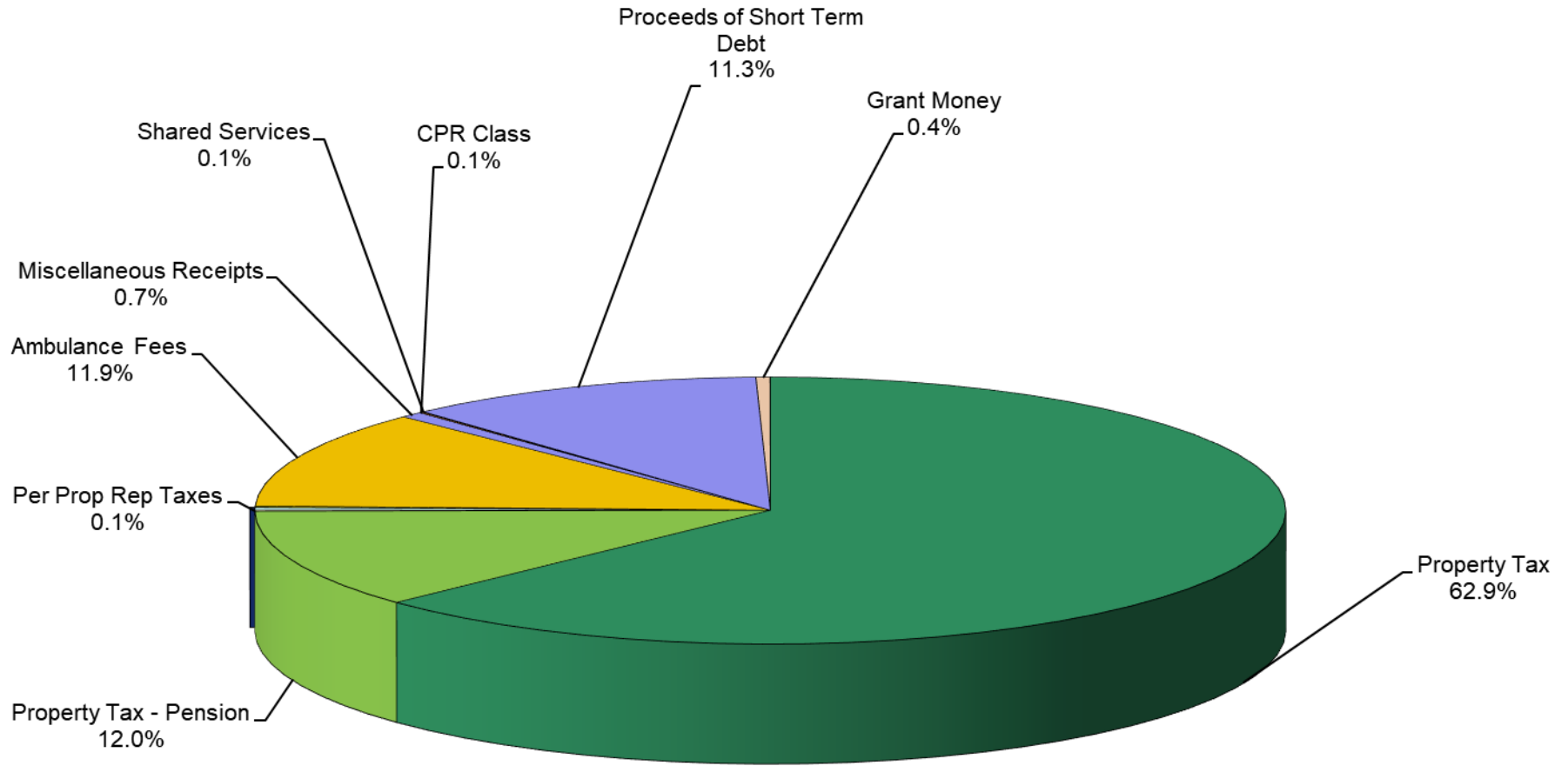
- 44% of Total Budget
- Property Taxes
 - Collected \$4,860,487 or 53% of Property Taxes
- Ambulance Fees
 - Collected \$769,398 or 28% of Budget
- Miscellaneous Receipts
 - Stanwood Trust Donation - \$24,795
 - US Treasury Credit \$13,980
- Loan Proceeds
 - Collected \$735,000 for 2nd Payment on Ladder Truck

Revenues

Account Description	Total Actual	Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
Property Tax	4,082,307	7,629,000	54%	3,756,242	9%
Property Tax - Pension	778,181	1,459,000	53%	875,770	-11%
Per Prop Rep Taxes	8,975	80,000	11%	15,348	-42%
Interest Income	20,500	40,000	51%	16,984	21%
Fire Recovery	2,512	15,000	17%	-	n/a
Foreign Fire Ins	9,376	70,000	13%	-	n/a
Ambulance Fees	769,398	2,755,000	28%	567,744	36%
Miscellaneous Receipts	46,031	30,000	153%	17,363	165%
CPR Class	6,015	18,012	33%	-	n/a
Wireless Alarm Monitoring Fees	-	56,000	0%	14,508	-100%
Shared Services	4,200	6,000	70%	-	n/a
Insurance Cost Reimbursements	-	30,000	0%	-	n/a
Proceeds of Short Term Debt	735,000	735,000	100%	-	n/a
Grant Money	28,595	754,644	4%	117,910	-76%
Impact Fees	596	2,000	30%	-	n/a
Transfers	-	1,004,043	0%	-	n/a
Actual Revenues	6,491,686	14,683,699	44%	5,381,869	21%
Budgeted Revenues	14,683,699				
% Diff	44%				

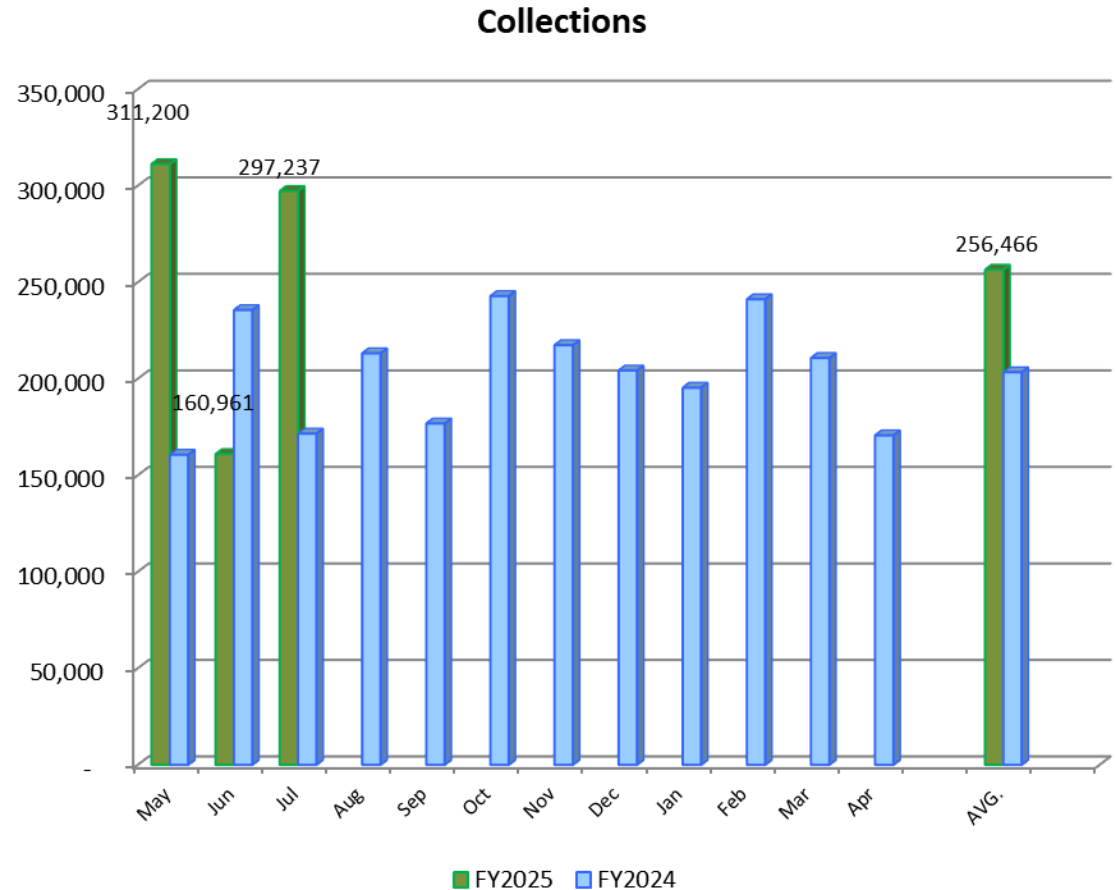
Revenues

Revenue Distribution



PBS Collections

Month	FY2025	FY2024
May	311,200	160,610
Jun	160,961	235,563
Jul	297,237	171,571
Aug		213,164
Sep		176,781
Oct		242,809
Nov		217,371
Dec		204,251
Jan		195,348
Feb		241,173
Mar		210,738
Apr		170,656
AVG.	256,466	203,336



Expenditure Highlights

25% of Budget Year

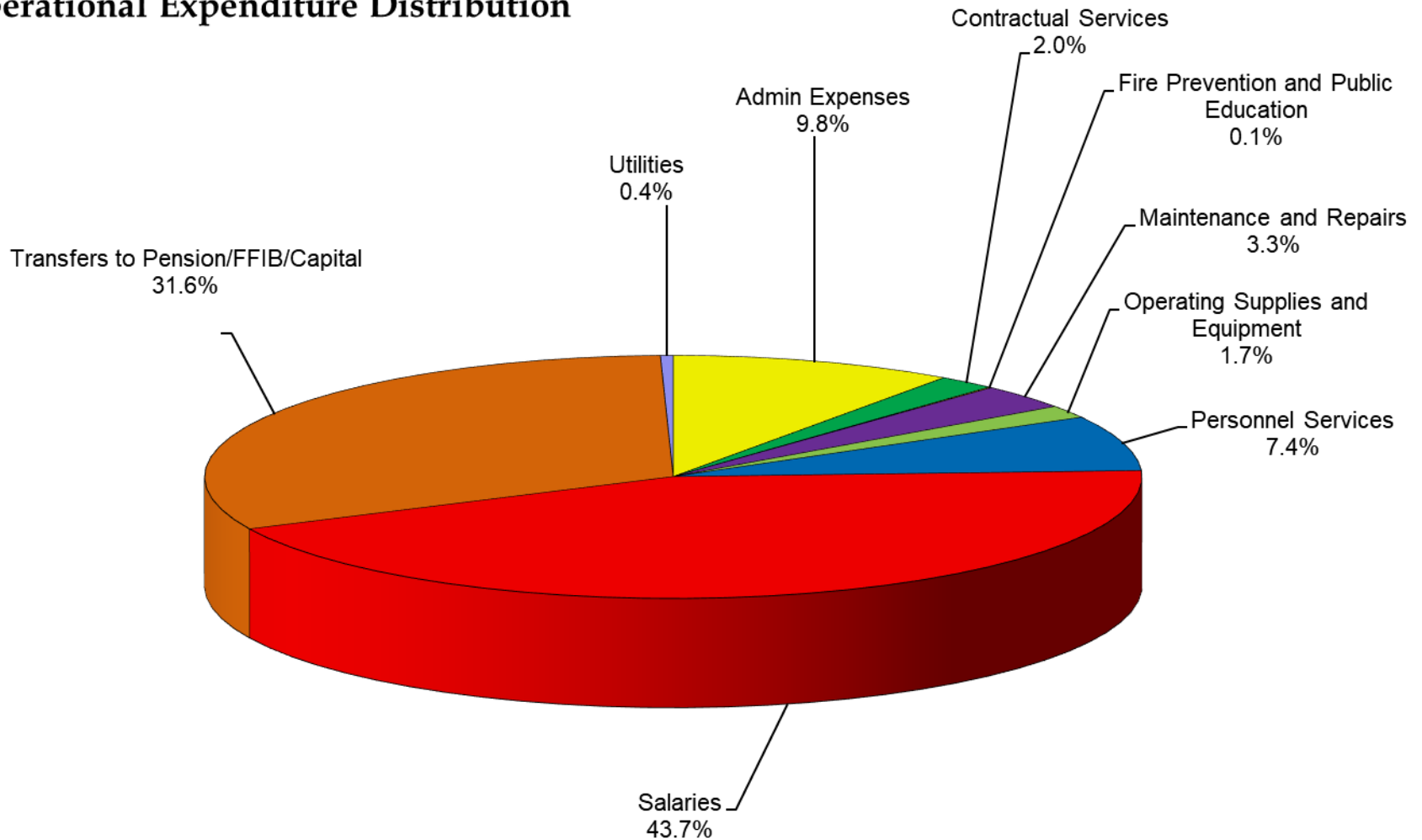
- 27% of Total Budget
- Operating Expenditures
 - 25% of Budget
- Salaries & Wages (6 of 24 payrolls or 25%)
 - 20% of Budget
- Admin Expense
 - 29% of Budget
- Debt Service & Capital Expenditures; 48% of Budget
 - Ladder Truck Payment = \$733,387
 - Debt Service Principal & Interest = \$1,716
 - Card Access System (3 Stations) = \$37,429
 - Bathroom Remodel St. 2 = \$11,394
 - Air Trac Camera (7) = \$5,614
 - Stair Covering/Landing Replacement St.2 = \$6,360

Expenditures

<u>Account Description</u>	<u>Total Actual</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Last Year</u>	<u>Inc/(Dec) from Last Year</u>
<i>OPERATING EXPENDITURES</i>					
Admin Expenses	316,447	1,082,656	29%	232,500	36%
Contractual Services	63,814	247,579	26%	52,869	21%
Fire Prevention and Public Education	2,929	27,150	11%	3,186	-8%
Maintenance and Repairs	106,067	430,175	25%	110,354	-4%
Operating Supplies and Equipment	54,108	309,089	18%	20,626	162%
Personnel Services	237,075	1,196,075	20%	148,873	59%
Salaries	1,409,112	7,155,332	20%	1,283,898	10%
Transfers to Pension/FFIB/Capital	1,019,865	2,558,043	40%	870,981	17%
Utilities	14,167	85,808	17%	10,984	29%
Actual Expenditures	3,223,584	13,091,907	25%	2,734,271	18%
Budgeted Expenditures	13,091,907				
% Diff	25%				
<i>CAPITAL & DEBT SERVICE</i>					
Capital Expenditures	794,184	1,360,048	58%	842,848	-6%
Debt Service	5,206	321,877	2%	6,638	-22%
Actual Expenditures	799,390	1,681,925	48%	849,486	-6%

Expenditures

Operational Expenditure Distribution



Revenue, Expenditure & Fund Balance

For the 3 Month(s) Ended July 31, 2024

	Corporate	Ambulance	Pension	Capital	Total Actual
TOTAL SURPLUS / (DEFICIT)	1,375,056	1,369,370	(232,023)	(43,691)	2,468,712
BEGINNING FUND BALANCE	1,580,485	600,933	25,405	350,482	2,557,305
ENDING FUND BALANCE	<u>2,955,541</u>	<u>1,970,303</u>	<u>(206,618)</u>	<u>306,791</u>	<u>5,026,017</u>

Fund Balance as % of Total Expenditures

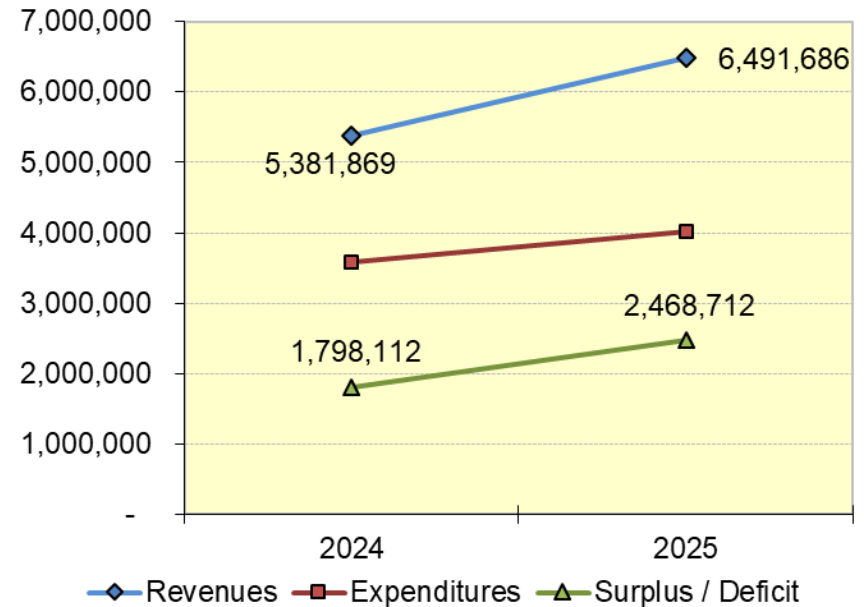
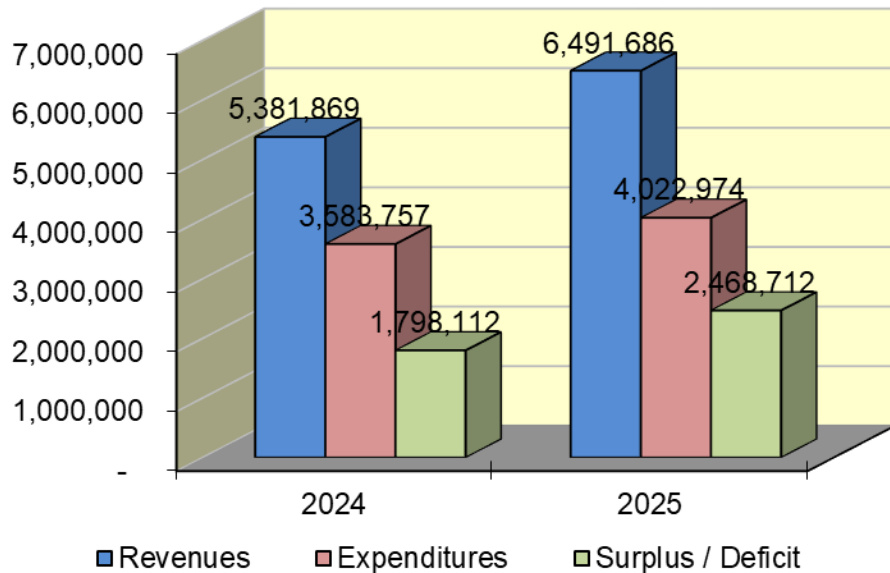
267%

178%

n/a

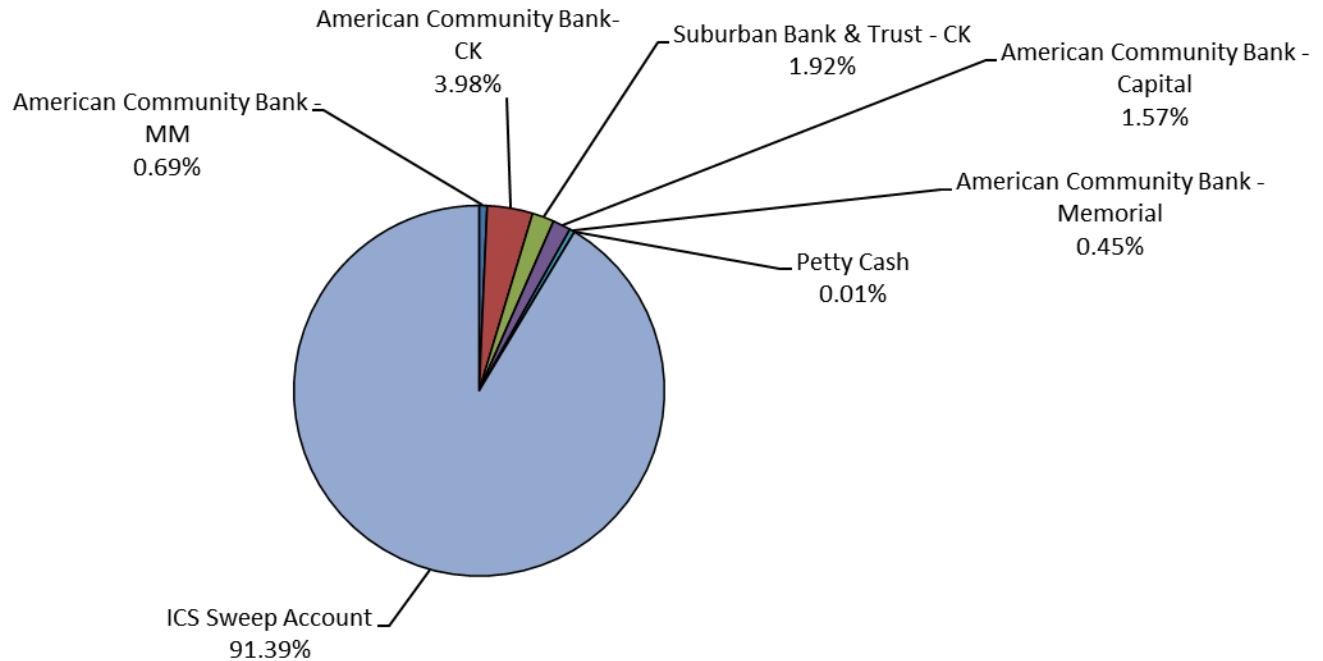
38%

125%



Investments

Bank	Account	Current Rate	This Year	Last Year
American Community Bank - MM	907	1.51%	30,310	32,239
American Community Bank- CK	875	n/a	175,000	175,000
Suburban Bank & Trust - CK	924	n/a	84,278	2,000
American Community Bank - Capital	140	1.51%	69,006	68,044
American Community Bank - Memorial	385	1.66%	19,573	18,600
Petty Cash	546	n/a	255	255
ICS Sweep Account	759	n/a	4,018,028	3,299,530
Total			\$ 4,396,451	\$ 3,595,668



Financial Report

For the 3 Month(s) Ended July 31, 2024
FISCAL YEAR 2025



WOODSTOCK FIRE RESCUE DISTRICT

Budget vs. Actual Summary
For the 3 Month(s) Ended July 31, 2024

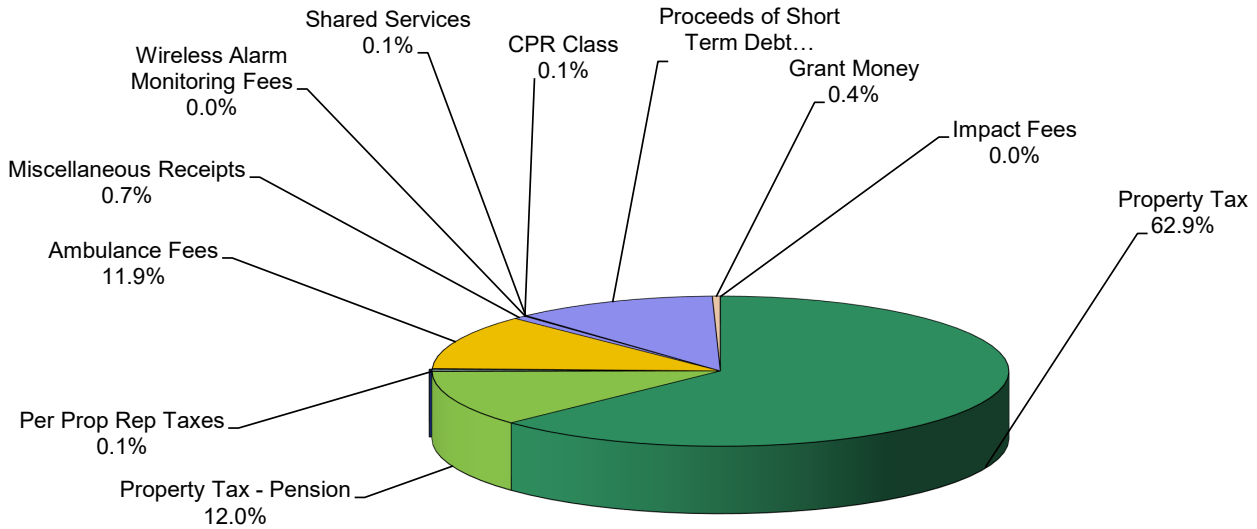
25% of Fiscal Year

Account Description	Total Actual	Total Budget	% of Budget
REVENUE			
Property Tax	4,082,307	7,629,000	53.5%
Property Tax - Pension	778,181	1,459,000	53.3%
Per Prop Rep Taxes	8,975	80,000	11.2%
Interest Income	20,500	40,000	51.3%
Fire Recovery	2,512	15,000	16.7%
Foreign Fire Ins	9,376	70,000	13.4%
Ambulance Fees	769,398	2,755,000	27.9%
Miscellaneous Receipts	46,031	30,000	153.4%
CPR Class	6,015	18,012	33.4%
Wireless Alarm Monitoring Fees	-	56,000	0.0%
Shared Services	4,200	6,000	70.0%
Insurance Cost Reimbursements	-	30,000	0.0%
Proceeds of Short Term Debt	735,000	735,000	100.0%
Grant Money	28,595	754,644	3.8%
Impact Fees	596	2,000	29.8%
Transfers	-	1,004,043	0.0%
Actual Revenues	6,491,686	14,683,699	44.2%
Budgeted Revenues	14,683,699		
% Diff	44%		
OPERATING EXPENDITURES			
Admin Expenses	316,447	1,082,656	29.2%
Contractual Services	63,814	247,579	25.8%
Fire Prevention and Public Education	2,929	27,150	10.8%
Maintenance and Repairs	106,067	430,175	24.7%
Operating Supplies and Equipment	54,108	309,089	17.5%
Personnel Services	237,075	1,196,075	19.8%
Salaries	1,409,112	7,155,332	19.7%
Transfers to Pension/FFIB/Capital	1,019,865	2,558,043	39.9%
Utilities	14,167	85,808	16.5%
Actual Expenditures	3,223,584	13,091,907	24.6%
Budgeted Expenditures	13,091,907		
% Diff	25%		
SURPLUS / (DEFICIT) FROM OPERATIONS	3,268,102	1,591,792	205.3%
CAPITAL & DEBT SERVICE			
Capital Expenditures	794,184	1,360,048	58.4%
Debt Service	5,206	321,877	1.6%
Actual Expenditures	799,390	1,681,925	47.5%
Budgeted Expenditures	1,681,925		
% Diff	48%		
TOTAL SURPLUS / (DEFICIT)	2,468,712	(90,133)	
BEGINNING FUND BALANCE	2,557,305		
ENDING FUND BALANCE	5,026,017		

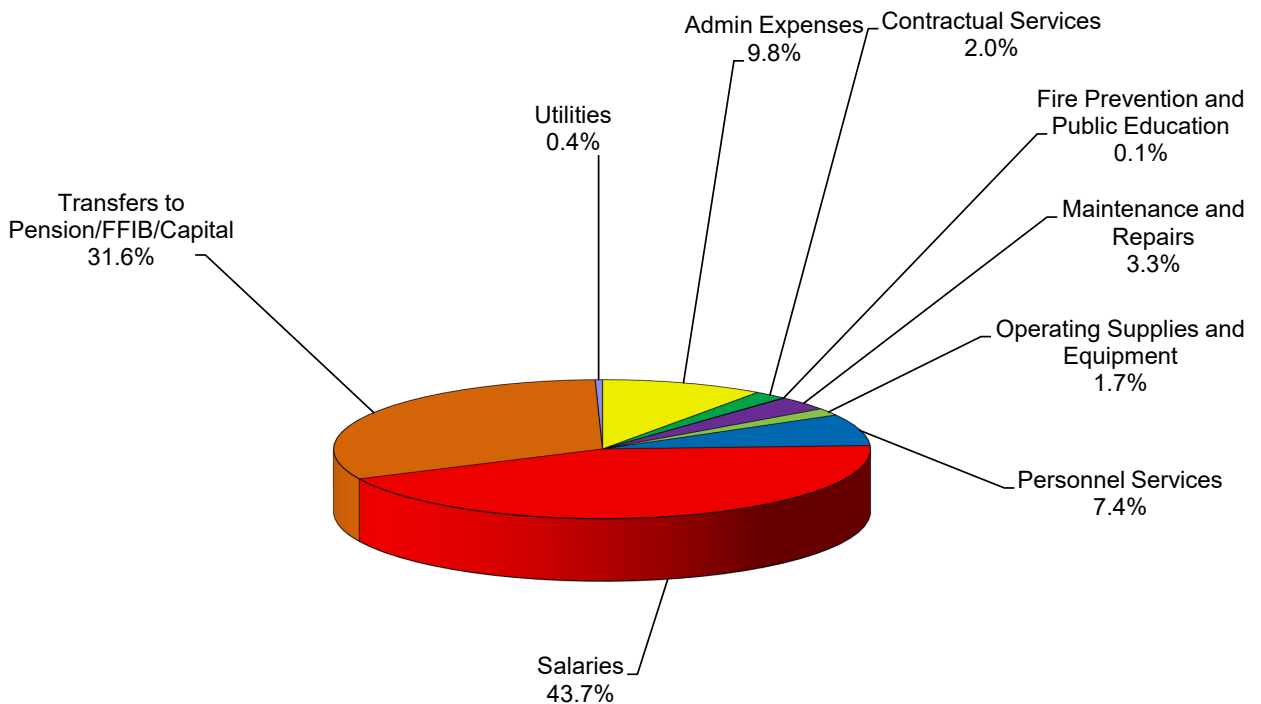
WOODSTOCK FIRE RESCUE DISTRICT

Budget vs. Actual Summary
For the 3 Month(s) Ended July 31, 2024

Revenue Distribution

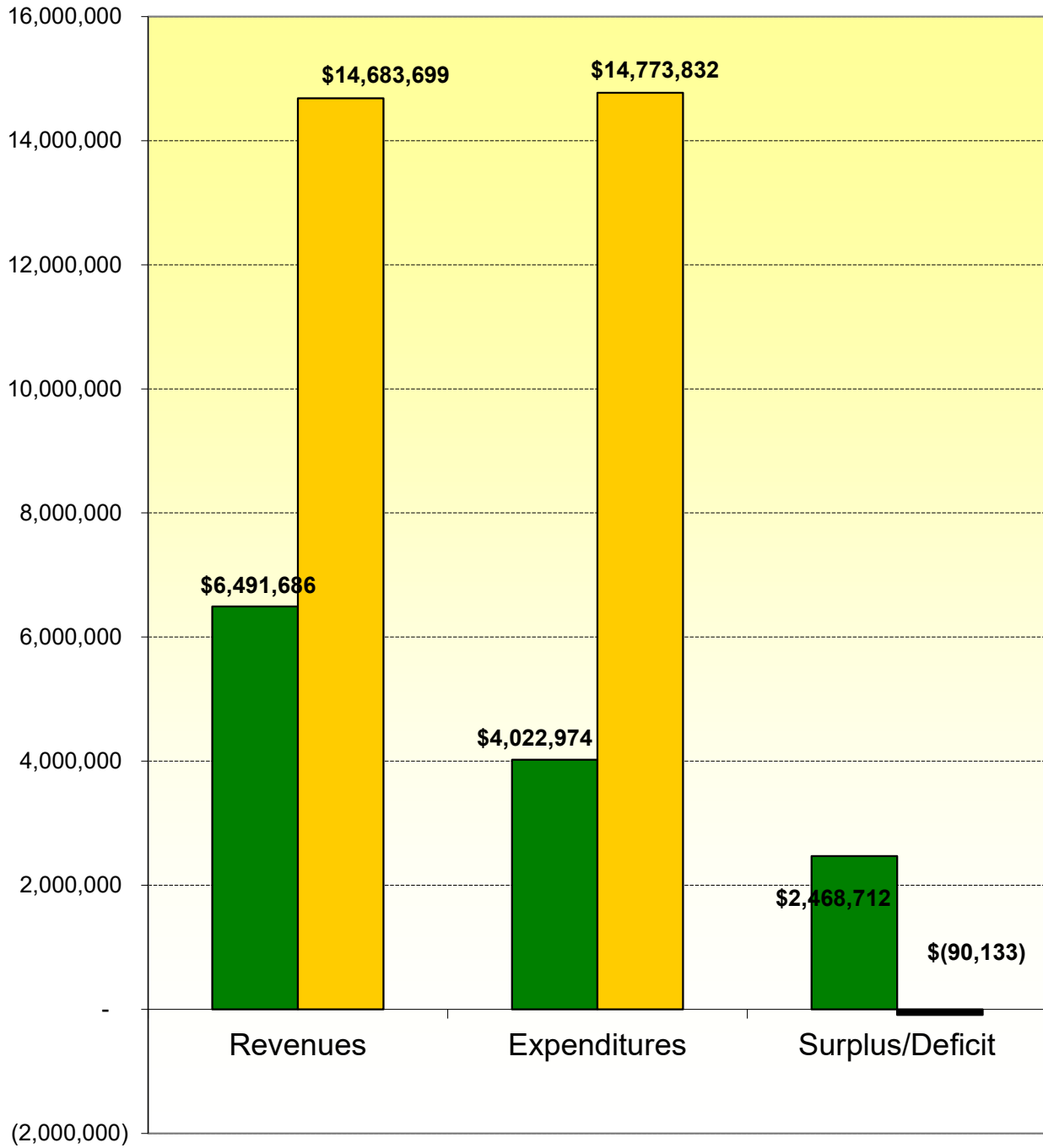


Operational Expenditure Distribution



WOODSTOCK FIRE RESCUE DISTRICT

Budget vs. Actual Summary
For the 3 Month(s) Ended July 31, 2024



WOODSTOCK FIRE RESCUE DISTRICT

Budget vs. Actual Summary
For the 3 Month(s) Ended July 31, 2024

25% of Fiscal Year								
Account Description	Corporate	Ambulance	Pension	Capital	Total Actual	Total Budget	% of Budget	
REVENUE								
Property Tax	2,375,645	1,706,662	-	-	4,082,307	7,629,000	54%	
Property Tax - Pension	-	-	778,181	-	778,181	1,459,000	53%	
Per Prop Rep Taxes	8,975	-	-	-	8,975	80,000	11%	
Interest Income	397	-	-	20,103	20,500	40,000	51%	
Fire Recovery	2,512	-	-	-	2,512	15,000	17%	
Foreign Fire Ins	9,376	-	-	-	9,376	70,000	13%	
Ambulance Fees	-	769,398	-	-	769,398	2,755,000	28%	
Miscellaneous Receipts	46,031	-	-	-	46,031	30,000	153%	
CPR Class	6,015	-	-	-	6,015	18,012	33%	
Wireless Alarm Monitoring Fees	-	-	-	-	-	56,000	0%	
Shared Services	4,200	-	-	-	4,200	6,000	70%	
Insurance Cost Reimbursements	-	-	-	-	-	30,000	0%	
Proceeds of Short Term Debt	-	-	-	735,000	735,000	735,000	100%	
Grant Money	28,595	-	-	-	28,595	754,644	4%	
Impact Fees	-	-	-	596	596	2,000	30%	
Transfers	-	-	-	-	-	1,004,043	0%	
Actual Revenues	2,481,746	2,476,060	778,181	755,699	6,491,686	14,683,699	44%	
Budgeted Revenues	5,088,656	6,355,000	1,459,000	1,781,043	14,683,699			
% Diff	49%	39%	53%	42%	44%			
OPERATING EXPENDITURES								
Admin Expenses	158,224	158,224	-	-	316,447	1,082,656	29%	
Contractual Services	31,907	31,907	-	-	63,814	247,579	26%	
Fire Prevention and Public Education	1,464	1,464	-	-	2,929	27,150	11%	
Maintenance and Repairs	53,033	53,033	-	-	106,067	430,175	25%	
Operating Supplies and Equipment	27,054	27,054	-	-	54,108	309,089	18%	
Personnel Services	118,537	118,537	-	-	237,075	1,196,075	20%	
Salaries	704,556	704,556	-	-	1,409,112	7,155,332	20%	
Transfers to Pension/FFIB/Capital	4,831	4,831	1,010,204	-	1,019,865	2,558,043	40%	
Utilities	7,084	7,084	-	-	14,167	85,808	17%	
Actual Expenditures	1,106,690	1,106,690	1,010,204	-	3,223,584	13,091,907	25%	
Budgeted Expenditures	5,183,282	6,449,626	1,459,000	-	13,091,907			
% Diff	21%	17%	69%	n/a	25%			
SURPLUS / (DEFICIT) FROM OPERATIONS	1,375,056	1,369,370	(232,023)	755,699	3,268,102	1,591,792	205%	
CAPITAL & DEBT SERVICE								
Capital Expenditures	-	-	-	794,184	794,184	1,360,048	58%	
Debt Service	-	-	-	5,206	5,206	321,877	2%	
Actual Expenditures	-	-	-	799,390	799,390	1,681,925	48%	
Budgeted Expenditures	-	-	-	1,681,925	1,681,925			
% Diff	n/a	n/a	n/a	48%	48%			
TOTAL SURPLUS / (DEFICIT)	1,375,056	1,369,370	(232,023)	(43,691)	2,468,712	(90,133)		
BEGINNING FUND BALANCE	1,580,485	600,933	25,405	350,482	2,557,305			
ENDING FUND BALANCE	2,955,541	1,970,303	(206,618)	306,791	5,026,017			
Fund Balance as % of Total Expenditures	267%	178%	n/a	38%	125%			

WOODSTOCK FIRE RESCUE DISTRICT
Budget vs. Actual Detail
July 31, 2024

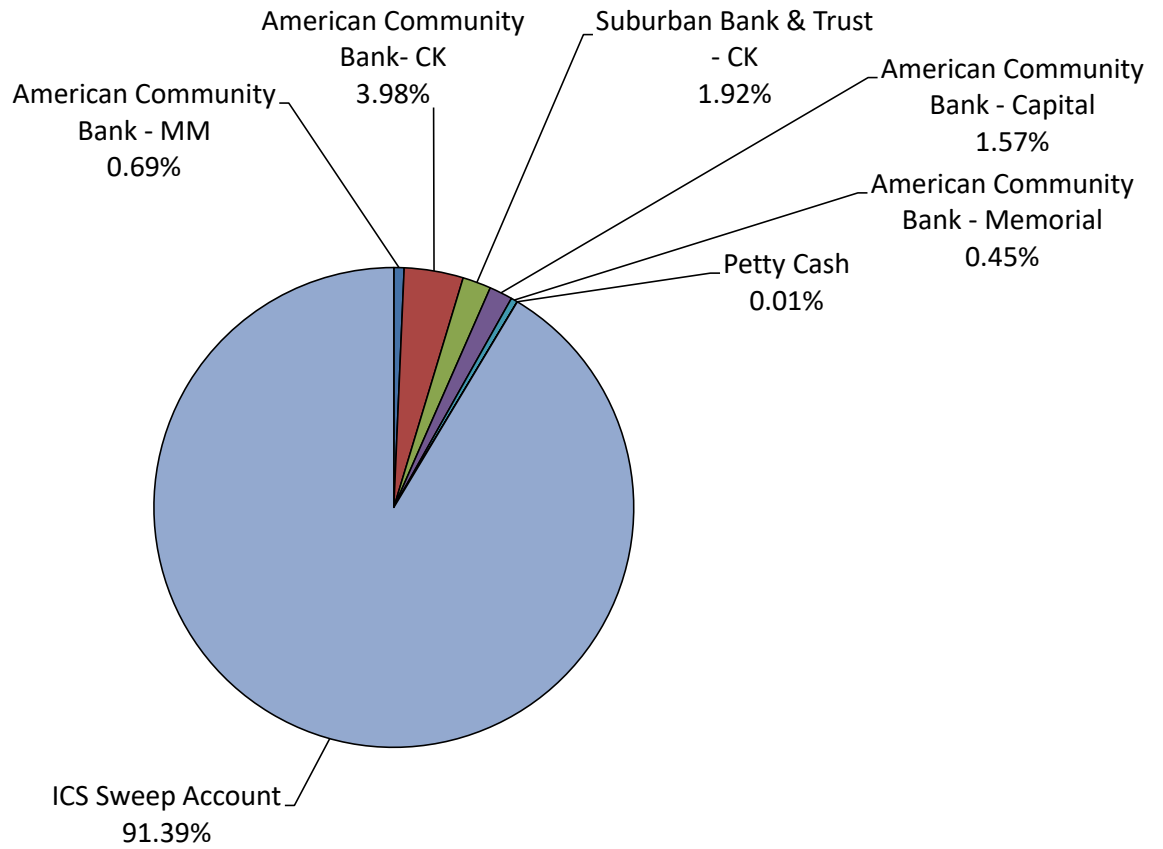
	Monthly		Monthly				YTD Total	Prior YTD	YTD Budget	\$ Over Budget	% of Budget
	Total	Budget	Corporate	Ambulance	Pension	Capital					
Revenues											
6010 · Property Tax	144,027.88	635,750.00	2,375,644.83	1,706,662.06	0.00	0.00	4,082,306.89	3,756,242.06	7,629,000.00	-3,546,693.11	53.51%
6010 · Property Tax - Pension	27,455.32	121,583.33	0.00	0.00	778,180.58	0.00	778,180.58	875,769.87	1,459,000.00	-680,819.42	53.34%
6020 · Per Prop Rep Taxes	0.00	6,666.67	8,975.28	0.00	0.00	0.00	8,975.28	15,348.21	80,000.00	-71,024.72	11.22%
6030 · Interest Income	10,451.45	3,333.33	397.16	0.00	0.00	20,103.05	20,500.21	16,983.66	40,000.00	-19,499.79	51.25%
6040 · Fire Recovery	0.00	1,250.00	2,512.00	0.00	0.00	0.00	2,512.00	0.00	15,000.00	-12,488.00	16.75%
6050 · Foreign Fire Ins/GEN	0.00	5,833.33	9,376.18	0.00	0.00	0.00	9,376.18	0.00	70,000.00	-60,623.82	13.4%
6060 · Ambulance Fees	297,237.43	229,583.33	0.00	769,398.32	0.00	0.00	769,398.32	567,744.25	2,755,000.00	-1,985,601.68	27.93%
6070 · Miscellaneous Receipts	0.00	2,500.00	46,031.34	0.00	0.00	0.00	46,031.34	17,362.65	30,000.00	16,031.34	153.44%
6080 · CPR Class	0.00	1,501.00	6,014.75	0.00	0.00	0.00	6,014.75	0.00	18,012.00	-11,997.25	33.39%
6085 · Wireless Alarm Monitoring Fe	0.00	4,666.67	0.00	0.00	0.00	0.00	0.00	14,508.00	56,000.00	-56,000.00	0.0%
6087 · Dispatching Fees Reimbuser	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6088 · Shared Services	0.00	500.00	4,200.00	0.00	0.00	0.00	4,200.00	0.00	6,000.00	-1,800.00	70.0%
6090 · Insurance Cost Reimburseme	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
9030-1 · Proceeds of Short Term Det	0.00	61,250.00	0.00	0.00	0.00	735,000.00	735,000.00	0.00	735,000.00	0.00	100.0%
9040 · Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9070 · Grant Money - Other	19,558.24	62,887.00	28,594.84	0.00	0.00	0.00	28,594.84	117,909.50	754,644.00	-726,049.16	3.79%
9075 · Transfer	0.00	83,670.25	0.00	0.00	0.00	0.00	0.00	0.00	1,004,043.00	-1,004,043.00	0.0%
9080 · Impact Fees	0.00	166.67	0.00	0.00	0.00	595.50	595.50	0.00	2,000.00	-1,404.50	29.78%
Total Revenues	498,730.32	1,223,641.58	2,481,746.38	2,476,060.38	778,180.58	755,698.55	6,491,685.89	5,381,868.20	14,683,699.00	-8,192,013.11	44.21%
Expenditures											
Admin Expenses											
8010 · Office Supplies	147.62	1,470.00	4,810.26	4,810.26	0.00	0.00	9,620.51	671.17	17,640.00	-8,019.49	54.54%
8030 · Internet/E-mail	1,346.81	2,973.08	2,863.17	2,863.17	0.00	0.00	5,726.34	2,862.11	35,677.00	-29,950.66	16.05%
8040 · Telephone	668.07	708.33	1,004.93	1,004.93	0.00	0.00	2,009.86	2,258.15	8,500.00	-6,490.14	23.65%
8050 · Postage	34.00	333.33	336.34	336.34	0.00	0.00	672.68	592.25	4,000.00	-3,327.32	16.82%
8070 · Dues and Subscriptions	1,298.00	1,497.08	2,480.90	2,480.90	0.00	0.00	4,961.79	7,241.90	17,965.00	-13,003.21	27.62%
8080-1A · Ambulance Billing	0.00	41,750.00	2,433.58	2,433.58	0.00	0.00	4,867.15	3,547.96	501,000.00	-496,132.85	0.97%
8080 · Bookkeeping/Audit	2,578.27	5,250.00	3,832.06	3,832.06	0.00	0.00	7,664.12	7,562.87	63,000.00	-55,335.88	12.17%
8090 · Fire Commission	0.00	1,125.00	4,373.63	4,373.63	0.00	0.00	8,747.25	0.00	13,500.00	-4,752.75	64.79%
8100 · Legal Expenses	801.00	3,643.33	2,303.39	2,303.39	0.00	0.00	4,606.78	4,372.44	43,720.00	-39,113.22	10.54%
8110 · Work Comp/Liability Ins	191,616.84	31,471.17	133,785.27	133,785.27	0.00	0.00	267,570.53	203,391.00	377,654.00	-110,083.47	70.85%
Subtotal	198,490.61	90,221.33	158,223.51	158,223.51	0.00	0.00	316,447.01	232,499.85	1,082,656.00	-766,208.99	2.98
Contractual Services											
8150 · Dispatching	16,893.25	17,789.92	27,886.38	27,886.38	0.00	0.00	55,772.75	46,242.01	213,479.00	-157,706.25	26.13%
8160 · Lake County Special Te	0.00	675.00	4,020.00	4,020.00	0.00	0.00	8,040.00	0.00	8,100.00	-60.00	99.26%
8170 · Contractual Employer	0.00	2,166.67	0.50	0.50	0.00	0.00	1.00	6,625.05	26,000.00	-25,999.00	0.0%
Subtotal	16,893.25	20,631.58	31,906.88	31,906.88	0.00	0.00	63,813.75	52,867.06	247,579.00	-183,765.25	1.25
Fire Prevention and Public Education											
8200 · Fire Safety Festival	0.00	775.00	255.00	255.00	0.00	0.00	510.00	0.00	9,300.00	-8,790.00	5.48%
8230 · Lock Box Program	1,527.02	370.17	763.51	763.51	0.00	0.00	1,527.02	1,606.80	4,442.00	-2,914.98	34.38%
8240 · Address Sign Program	0.00	100.00	0.00	0.00	0.00	0.00	0.00	689.60	1,200.00	-1,200.00	0.0%
8250 · Dues and Subscriptions	0.00	27.08	0.00	0.00	0.00	0.00	0.00	0.00	325.00	-325.00	0.0%
8260 · Fire Extinguisher Trainii	0.00	41.67	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8270 · CPR Supplies	663.77	865.25	375.39	375.39	0.00	0.00	750.77	890.00	10,383.00	-9,632.23	7.23%
8280 · Fire Inspection Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8290 · Miscellaneous	0.00	83.33	70.36	70.36	0.00	0.00	140.72	0.00	1,000.00	-859.28	14.07%
Subtotal	2,190.79	2,262.50	1,464.26	1,464.26	0.00	0.00	2,928.51	3,186.40	27,150.00	-24,221.49	0.61
Maintenance and Repairs											
8600 · Vehicles (service & ma	13,181.19	8,866.67	13,025.82	13,025.82	0.00	0.00	26,051.64	32,443.86	106,400.00	-80,348.36	24.49%
8610 · Equipment (service & m	2,357.23	4,947.50	15,117.17	15,117.17	0.00	0.00	30,234.33	5,970.21	59,370.00	-29,135.67	50.93%
8620 · Bldg. & Grnds (serv. & r	7,897.06	14,017.08	14,074.95	14,074.95	0.00	0.00	28,149.90	55,341.48	168,205.00	-140,055.10	16.74%
8630 · Fuel	7,824.77	8,016.67	10,815.35	10,815.35	0.00	0.00	21,630.69	16,598.92	96,200.00	-74,569.31	22.49%
Subtotal	31,260.25	35,847.92	53,033.28	53,033.28	0.00	0.00	106,066.56	110,354.47	430,175.00	-324,108.44	1.15
Operating Supplies and Equipment											
8500 · Building Supplies	0.00	1,666.67	638.11	638.11	0.00	0.00	1,276.22	3,704.90	20,000.00	-18,723.78	6.38%
8510 · Medical Supplies	8,104.82	14,487.00	8,306.12	8,306.12	0.00	0.00	16,612.23	6,214.16	173,844.00	-157,231.77	9.56%
8520 · Miscellaneous Equipme	0.36	833.33	180.54	180.54	0.00	0.00	361.08	1,000.00	10,000.00	-9,638.92	3.61%
8530 · Personal Protective Equ	17,260.23	8,770.42	17,929.22	17,929.22	0.00	0.00	35,858.43	9,707.19	105,245.00	-69,386.57	34.07%

WOODSTOCK FIRE RESCUE DISTRICT
Budget vs. Actual Detail
July 31, 2024

	Monthly Total	Monthly Budget	Corporate	Ambulance	Pension	Capital	YTD Total	Prior YTD	YTD Budget	\$ Over Budget	% of Budget
Subtotal	25,365.41	25,757.42	27,053.98	27,053.98	0.00	0.00	54,107.96	20,626.25	309,089.00	-254,981.04	0.54
Personnel Services											
8400 · Payroll Taxes	13,060.20	13,966.67	16,431.36	16,431.36	0.00	0.00	32,862.71	30,681.22	167,600.00	-134,737.29	19.61%
8420 · Health and Fitness	1,031.00	3,205.00	1,220.56	1,220.56	0.00	0.00	2,441.12	197.00	38,460.00	-36,018.88	6.35%
8430 · Training	1,877.00	5,121.67	8,660.47	8,660.47	0.00	0.00	17,320.94	11,773.89	61,460.00	-44,139.06	28.18%
8440 · Uniforms	8,656.00	4,716.25	11,065.40	11,065.40	0.00	0.00	22,130.80	13,503.00	56,595.00	-34,464.20	39.1%
8470 · Health/Life Insurance	40,983.02	71,205.00	80,692.05	80,692.05	0.00	0.00	161,384.10	92,717.75	854,460.00	-693,075.90	18.89%
8485 · Recognition/Events	0.00	1,458.33	467.66	467.66	0.00	0.00	935.32	0.00	17,500.00	-16,564.68	5.35%
Subtotal	65,607.22	99,672.92	118,537.50	118,537.50	0.00	0.00	237,074.99	148,872.86	1,196,075.00	-959,000.01	19.82%
Salaries											
8300 · Administrative	33,682.84	41,172.83	42,951.69	42,951.69	0.00	0.00	85,903.37	70,526.09	494,074.00	-408,170.63	17.39%
8305 · Part-time/Apprentice St	74,697.18	82,229.80	92,267.70	92,267.70	0.00	0.00	184,535.40	187,762.57	986,757.60	-802,222.20	18.70%
8315 · Career FF/PM	385,142.60	425,000.00	507,721.67	507,721.67	0.00	0.00	1,015,443.33	900,882.74	5,100,000.00	-4,084,556.67	19.91%
8320 · Risk Care Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8325 · Overtime	40,109.90	46,000.00	61,615.12	61,615.12	0.00	0.00	123,230.23	124,726.68	552,000.00	-428,769.77	22.32%
8340 · Trustees	0.00	1,875.00	0.00	0.00	0.00	0.00	0.00	0.00	22,500.00	-22,500.00	0.00%
Subtotal	533,632.52	596,277.63	704,556.17	704,556.17	0.00	0.00	1,409,112.33	1,283,898.08	7,155,331.60	-5,723,719.27	19.69%
Transfers to Pension & FFIB											
8700 · Misc & Contingent	2,529.23	2,083.33	4,830.84	4,830.84	0.00	0.00	9,661.68	2,680.91	25,000.00	-15,338.32	38.65%
8720 · Transfer-Corp/Capital F	0.00	83,670.25	0.00	0.00	0.00	0.00	0.00	0.00	1,004,043.00	-1,004,043.00	0.0%
8720 · Transfer-Pension Prope	750,723.67	121,583.33	0.00	0.00	1,010,203.56	0.00	1,010,203.56	868,300.15	1,459,000.00	-448,796.44	69.24%
8750 · Transfer-Foreign Fire Tr	0.00	5,833.33	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00	-70,000.00	0.0%
Subtotal	753,252.90	213,170.25	4,830.84	4,830.84	1,010,203.56	0.00	1,019,865.24	870,981.06	2,558,043.00	-1,468,177.76	39.87%
Utilities											
8550 · Electric	0.00	3,322.00	3,203.97	3,203.97	0.00	0.00	6,407.94	7,051.54	39,864.00	-33,456.06	16.08%
8560 · Natural Gas	0.00	2,694.00	2,029.04	2,029.04	0.00	0.00	4,058.08	608.00	32,328.00	-28,269.92	12.55%
8570 · Water and Sewer	42.82	116.67	554.92	554.92	0.00	0.00	1,109.83	1,017.32	1,400.00	-290.17	79.27%
8590 · Garbage Collection	866.11	1,018.00	1,295.75	1,295.75	0.00	0.00	2,591.50	2,306.68	12,216.00	-9,624.50	21.21%
Subtotal	908.93	7,150.67	7,083.68	7,083.68	0.00	0.00	14,167.35	10,983.54	85,808.00	-71,640.65	16.51%
Capital & Debt Service											
8800 · Building & Grounds	6,360.00	7,732.58	0.00	0.00	0.00	55,183.01	55,183.01	7,450.00	92,791.00	-37,607.99	59.47%
8810 · New Equipment	0.00	15,429.75	0.00	0.00	0.00	5,614.13	5,614.13	21,152.05	185,157.00	-179,542.87	3.03%
8820 · Vehicles (refurbish & ac	0.00	90,175.00	0.00	0.00	0.00	733,387.00	733,387.00	814,246.31	1,082,100.00	-348,713.00	67.77%
8900 · Principal on Debt Proce	0.00	21,671.92	0.00	0.00	0.00	0.00	0.00	0.00	260,063.00	-260,063.00	0.0%
8910 · Interest on Debt Procee	1,716.19	5,151.17	0.00	0.00	0.00	5,205.78	5,205.78	6,638.36	61,814.00	-56,608.22	8.42%
Subtotal	8,076.19	140,160.42	0.00	0.00	0.00	799,389.92	799,389.92	849,486.72	1,681,925.00	-882,535.08	47.53%
Total Expenditures	<u>1,635,678.07</u>	<u>1,231,152.63</u>	<u>1,106,690.07</u>	<u>1,106,690.07</u>	<u>1,010,203.56</u>	<u>799,389.92</u>	<u>4,022,973.62</u>	<u>3,583,756.29</u>	<u>14,773,831.60</u>	<u>-10,658,357.98</u>	<u>27.23%</u>
Net Income	<u>-1,136,947.75</u>	<u>-7,511.05</u>	<u>1,375,056.31</u>	<u>1,369,370.31</u>	<u>-232,022.98</u>	<u>-43,691.37</u>	<u>2,468,712.27</u>	<u>1,798,111.91</u>	<u>-90,132.60</u>	<u>2,558,844.87</u>	<u>-2,738.98%</u>

**Woodstock Fire Rescue District
Investments
July 31, 2024**

Bank	Account	Current Rate	This Year	Last Year
American Community Bank - MM	907	1.51%	30,310	32,239
American Community Bank- CK	875	n/a	175,000	175,000
Suburban Bank & Trust - CK	924	n/a	84,278	2,000
American Community Bank - Capital	140	1.51%	69,006	68,044
American Community Bank - Memorial	385	1.66%	19,573	18,600
Petty Cash	546	n/a	255	255
ICS Sweep Account	759	n/a	4,018,028	3,299,530
Total			\$ 4,396,451	\$ 3,595,668



Woodstock Fire/Rescue District Bank Transactions Summary As of July 31, 2024

	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
Money Market Account			30,310.33
	907 Interest	35.63	30,345.96
Ending Balance		35.63	30,345.96
Checking Account			161,351.67
	PR Billing 7.10.24	-799.00	160,552.67
	PR Tax 7.10.24	-53,494.09	107,058.58
	PR 7.10.24 Direct Deposit Paid	-170,132.63	-63,074.05
	PR 7.10.24 Agency	-23,717.17	-86,791.22
	AP	-358,238.26	-445,029.48
	PR Billing 7.25.24	-29.27	-445,058.75
	PR Tax 7.25.24	-52,597.56	-497,656.31
	PR Direct Deposit Paid 7.25.24	-167,081.71	-664,738.02
	PR Agency 7.25.24	-23,505.45	-688,243.47
	Funds Transfer	297,237.43	-391,006.04
	Deposit	19,558.24	-371,447.80
	Bank Charge/Loan Fee	-68.00	-371,515.80
	Bank Entry	-0.36	-371,516.16
	AFLAC	-1,070.84	-372,587.00
	Funds Transfer	913,608.82	541,021.82
	Deposit	171,483.00	712,504.82
	Pension Transfer	-750,723.67	-38,218.85
	Payment toTax Exempt Fixed Loan	-1,716.19	-39,935.04
	Transamerica -	-27,138.72	-67,073.76
	NW	-4,844.09	-71,917.85
Ending Balance		-233,269.52	-71,917.85
Suburban B&T			84,277.56
	Funds Transfer	-297,237.43	-212,959.87
	Ambulance Fees	297,237.43	84,277.56
Ending Balance		0.00	84,277.56
ICS Account			5,168,211.05
	ICS Account Interest	10,308.29	5,178,519.34
	Funds Transfer	-913,608.82	4,264,910.52
Ending Balance		-903,300.53	4,264,910.52
TOTAL		<u>-1,136,534.42</u>	<u>4,307,616.19</u>

Woodstock Fire/Rescue District
Bank Transactions Summary
 As of July 31, 2024

Memo	Amount	Balance
Payroll		
		July
8300-1 Administrative		\$ 33,682.84
8315-1 · Career FF/PM		\$ 385,142.60
8305-1 · Part-time		\$ 74,697.18
8325-1 · Overtime		\$ 40,109.90
	Total Gross	\$ 533,632.52
Monthly Payroll Breakdown		
		10-Jul
8300-1 Administrative		\$ 16,841.42
8315-1 · Career FF/PM		\$ 191,759.39
8305-1 · Part-time		\$ 37,348.59
8325-1 · Overtime		\$ 22,412.91
	Total Gross	\$ 268,362.31
		25-Jul
8300-1 Administrative		\$ 16,841.42
8315-1 · Career FF/PM		\$ 193,383.21
8305-1 · Part-time		\$ 37,348.59
8325-1 · Overtime		\$ 17,696.99
	Total Gross	\$ 265,270.21

Fire Recovery USA - Monthly Totals For Woodstock Fire Rescue District

July, 2024

This monthly status report gives you a quick snapshot (as of 2024-08-01) of the claims which have been submitted and paid in the previous month.

	Last Month (July)		All Year (2024)	
	# Claims	\$ Amount	# Claims	\$ Amount
Claims Submitted	14	\$4,144.00	67	\$29,123.40
Payments Received By FRUSA	4	\$1,909.00	32	\$19,147.40
Claims Denied	1	\$568.00	6	\$6,560.00
Non-Billable (Other)	0	-	5	-
In Progress	10	-	30	-



Paramedic
Billing
Services

**Woodstock
July 2024 Collections**

Current Month Collections:

Payments sent Directly to Department	\$302,157.17
Payments sent to PBS *	\$10,885.39
Total Gross Collections	\$313,042.56

Adjustments:

Refunds **	\$0.00
Not PBS *****	\$0.00
Net Due	\$313,042.56
Billing Service Fee Rate (4%)	\$12,521.70

Monthly Invoice Detail:

Net Due: Billing Service Fee Less Payments sent to PBS	\$1,636.31
Plus: Balance Forward	\$1,692.66
<i>(If "Previous Month Balance" payment was already sent, only pay current month due.)</i>	
Refunds	\$0.00
Commission: External Collections	\$474.53
Total Due ***	\$3,803.50

*Collections sent to PBS is made up of credit card phone payments or payments sent directly to our address

**The refund could be a patient overpayment or insurance overpayment that we refunded to the patient or insurance company on your behalf

***Parenthesis around total = PBS owes client
No parenthesis around total = Client owes

***** Not PBS are funds for trips not billed by PBS

For billing questions please call Samantha Rovik at (630) 524-3447 or email @ SRovik@paramedicbilling.com

Woodstock Fire/Rescue District
Trustees Meeting Report
Aug 1, 2024 - Aug 31, 2024

Memo	Amount
AFLAC-American Family Life Assurance Co	
AFLAC	900.78
Total AFLAC-American Family Life Assurance Co	
	900.78
Air One Equipment, Inc.	
Foam/ 5 Gallon	1,645.00
NFFPA AIR Mask flow testing	89.85
GI Facepiece (1)	390.00
G1- Facepiece Medium (2), G1 Facepiece Large (1)	1,150.00
NFFPA Air Quality test	165.00
NFFPA Air Quality test	165.00
Lock Kit and Task force Tips (2)	230.00
Total Air One Equipment, Inc.	
	3,834.85
Airgas USA, LLC	
Oxygen Supply	502.87
Oxygen Supply	24.35
Total Airgas USA, LLC	
	527.22
Amazon	
Permenant Black Markers- Ambulance	26.97
USB Cables (4) (27.96
DYMO LAbels for all station label makers	71.13
BC- Office Organziation trays and storage	27.99
SafeShield -Employment file	33.22
Desk Organizers	20.57
Total Amazon	
	207.84
Associated Electrical Contractors	
Station 2 (Public hallway bathrooms, Gear room and workout room exhaust fa...	1,130.00
Total Associated Electrical Contractors	
	1,130.00
B & C Enterprises	
Final Payment for Station 2 Bathroom Remodel	19,277.43
Total B & C Enterprises	
	19,277.43
Botts Welding & Truck Service, Inc.	
E-10454 Marker Light- RED replacement (5)	37.70
Total Botts Welding & Truck Service, Inc.	
	37.70
BoundTree Medical	
Medical Supplies	481.27
Total BoundTree Medical	
	481.27
Bull Valley Ford	
F-550 Super (450) Trans Flush	316.48
714904- Right front tie rod (safety lane recomended) Replaced both drag links	1,040.41
(450) Mounted and balanced and replaced 6 tires, wheel alignment	2,879.95
Replaced motor mount, Trans Flush, Spark plugs replaced (6)	408.93
(430) Trans Flush, replaced motor mount that was leaking	531.73
Element and Gas kit (4)	110.36
Total Bull Valley Ford	
	5,287.86
City of McHenry	
Dispatch	15,515.25
Total City of McHenry	
	15,515.25
City of Woodstock	
I.T. Monthly Services	1,000.00
Total City of Woodstock	
	1,000.00

Memo	Amount
City of Woodstock- Public Works	
Dean Street Water (4 inch) 04/18-07/17	44.99
Station 2 Water 3/4 inch meter	213.87
Total City of Woodstock- Public Works	258.86
Comcast Business	
Business Trunking	340.20
Total Comcast Business	340.20
Comcast Business - Dean	
Internet	164.90
Total Comcast Business - Dean	164.90
Comcast Business - Judd	
Internet	259.90
Total Comcast Business - Judd	259.90
Comcast Business - Raffel	
Internet	164.90
Total Comcast Business - Raffel	164.90
Comcast Xfinity - Sta 1 Cable	
	31.51
Total Comcast Xfinity - Sta 1 Cable	31.51
Comcast Xfinity - Sta 2 Cable	
	26.72
Total Comcast Xfinity - Sta 2 Cable	26.72
Communications Direct Inc.	
Postage Costs to send radios	20.00
Total Communications Direct Inc.	20.00
Conway Shields	
Gold Shield Leaf (1) DC	191.03
Total Conway Shields	191.03
Copy Express Printing	
Yard Signs- Smoke Detectors- Bilingual	152.00
Total Copy Express Printing	152.00
Crocco Decorating, Inc.	
Mechanic Shop exterior painting and power washing	7,000.00
Total Crocco Decorating, Inc.	7,000.00
Dinges Fire Company	
Mens Boot (1)	345.00
Total Dinges Fire Company	345.00
Dynegy- Mechanic Shop	
06/01-08/01 (2 Months)	98.12
Total Dynegy- Mechanic Shop	98.12
Dynegy- St. 1	
06/01-08/01 (2 months)	5,119.54
Total Dynegy- St. 1	5,119.54

Memo	Amount
Dynegy - St. 2	
06/01-08/01 (2months)	3,474.46
Total Dynegy - St. 2	3,474.46
Elan Financial Services	
Please see Statements*	1,923.92
Total Elan Financial Services	1,923.92
Foster Coach Sales, Inc.	
Rotary Latch replaced- top rear door	241.85
12" Horn Bell, 10" Horn Bell	260.17
Total Foster Coach Sales, Inc.	502.02
Getufit Fitness & Nutrition	
Fitness Training (\$6,000.00 paid for by FFTB)	6,000.00
Total Getufit Fitness & Nutrition	6,000.00
Gov Accounting, LLC	
Professional Accounting Services	1,750.00
Total Gov Accounting, LLC	1,750.00
Haiges Machinery, Inc.	
Extractor Machine Station 1	10,420.00
Total Haiges Machinery, Inc.	10,420.00
Illinois State Police	
Fingerprints	20.00
Total Illinois State Police	20.00
INTEGRA	
Station 1 Copier	326.22
Station 2 Copier	13.73
Station 3 Copier	11.16
Copier St. 2	9.30
Copier St. 1	156.67
Copier St. 3	12.21
Total INTEGRA	529.29
Jensen's Plumbing and Heating	
Station 2- unclogged exhaust and reassembled	333.00
Kitchen sink backing up St. 2	346.37
Total Jensen's Plumbing and Heating	679.37
Langton Group	
Landscaping- #5 out of 8	1,825.60
Total Langton Group	1,825.60
Lion	
Smoke Machine	1,330.75
Total Lion	1,330.75
LionHeart	
Generator Maintenance- Station 2	731.24
Generator Maintenance- Station 1	742.38
Generator Maintenance St. 3	737.28
Total LionHeart	2,210.90

Memo	Amount
MacQueen Emergency	
Shannon- Pierce After market training- Aerial Maintenance	1,395.00
Total MacQueen Emergency	1,395.00
Mass, Adam.	
Educational reimbursement	735.00
Total Mass, Adam.	735.00
MDC Environmental Services	
Station 3 Garbage	320.84
Stations 1 & 2 Garbage	616.57
Total MDC Environmental Services	937.41
Menards	
Station Cleaning Supplies	112.21
Ziplock Baggies	2.79
OIL Dri (8)	63.92
Total Menards	178.92
Motorola Solutions- Starcom 21	
Dispatching (Radios) 08/01/2024-08/31/2024	1,378.00
Total Motorola Solutions- Starcom 21	1,378.00
NAPA Auto Parts	
C-27876 (431) Fluid Filters (4)	31.68
C-34015 (403) Core Deposit, Driver Bit, 3 yr warranty Battery	294.77
Shop Tools	184.48
Total NAPA Auto Parts	510.93
Nicor Gas	
Station 3	83.13
Total Nicor Gas	83.13
Northwestern Medicine Occupational Health	
Pre-Employment screening- Ruiz	717.00
Pre-employment screening (6) Cadets	4,566.00
Total Northwestern Medicine Occupational Health	5,283.00
Office Depot	
Trash bags, Toilet Paper, Paper Towels	511.49
Total Office Depot	511.49
Pat Burke	
Succession planning for the Fire Board- Trustee Training- CE	35.00
Total Pat Burke	35.00
Perspectives	
EAP Services	310.20
Total Perspectives	310.20
PetroChoice	
Fuel	1,414.04
Fuel	2,043.68
Total PetroChoice	3,457.72
Secretary of State	
Municipal Fire License Plates	8.00
Total Secretary of State	8.00

Memo	Amount
Standard Insurance Company	
Life,LTD, STD insurance	9,124.06
Total Standard Insurance Company	9,124.06
Telcom Innovations Group, LLC	
Mitel Software- Telephones	311.85
Total Telcom Innovations Group, LLC	311.85
The Jean Ross Company	
A-82131 Repair mulitple corroded connections	358.06
Total The Jean Ross Company	358.06
The Locker Shop	
Uniforms	2,612.00
Uniform Orders	1,837.00
Uniform Orders	835.00
Uniform Orders	1,965.50
Total The Locker Shop	7,249.50
Uline	
Bollards (12) Station 2 RED	603.72
Total Uline	603.72
United Laboratories	
Station/Medical Anti-bacterial cleaning supplies	1,268.23
Total United Laboratories	1,268.23
United States Alliance Fire Protection	
Station 3- Dry System- replaced PS40, replaced air compressor pressure switch	2,312.40
Dry System St. 2 maintenance and repairs	4,291.00
Total United States Alliance Fire Protection	6,603.40
Verizon Wireless	
Department Cell phones	668.35
Total Verizon Wireless	668.35
Zoll Medical Corporation	
Medical Supplies	284.70
Total Zoll Medical Corporation	284.70
Zurick, John.	
Reimbursement for Tow hitch	59.39
Total Zurick, John.	59.39
TOTAL	134,394.25

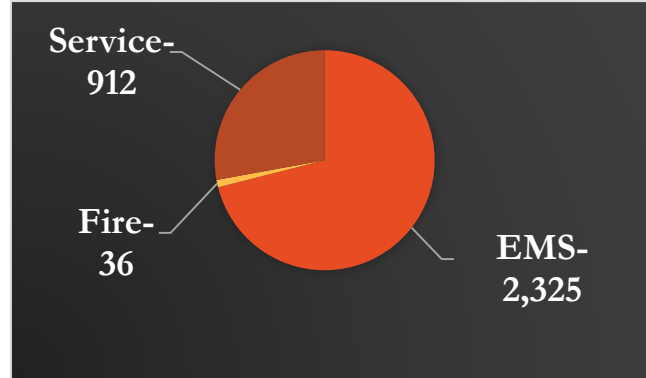
Operations Reports



July 2024 Operations Report

Incident Highlights

- Monthly Summary 556
- Annual Summary 3,273
- Major Incidents
 - -

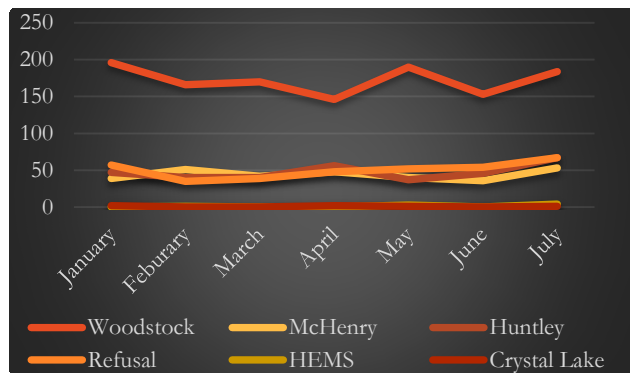


Training

- Officer Development- No meeting in July.
- Training Topics
 - Week 1- Rural water supply.
 - Week 2- Blitzfire training.
 - Week 3- Strategic planning week; officer's choice for training.
 - Other- Batton- engine op, Webster and Antor- truck op, Firemanship Conference, 3 non-CDL license tests, rear hoseload deployment, McHenry County Fair training.
 - Training hours- 1,067.5 averaging 16.7/ member.
- OSFM Certifications
 - Instructor 1- Hayden Norris

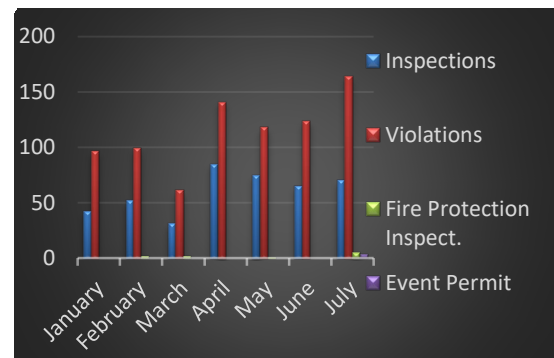
Emergency Medical Services

- Transport Summary
 - Woodstock- 184
 - McHenry- 53
 - Huntley- 67
 - Crystal Lake/ Other- 1
 - HEMS- 4
 - Refusal- 67
- Training
 - In-house- AirTraq in service
 - In-house- Cyanokit medication
 - EMS System- LifeNet training
 - Training hours- 213 averaging 3.4/ member



Community Risk Reduction

- Inspections
 - Inspections- 70
 - Violations- 164
 - Fire Protection Inspections-5
 - ITM Reports Reviewed- 63 /16 deficient
- Public Education
 - CPR- 1 class, 0 student
 - Car Seats- 0
 - Smoke Detectors- 6
 - Residential Lockbox- 0
 - Address Sign Installs- 0



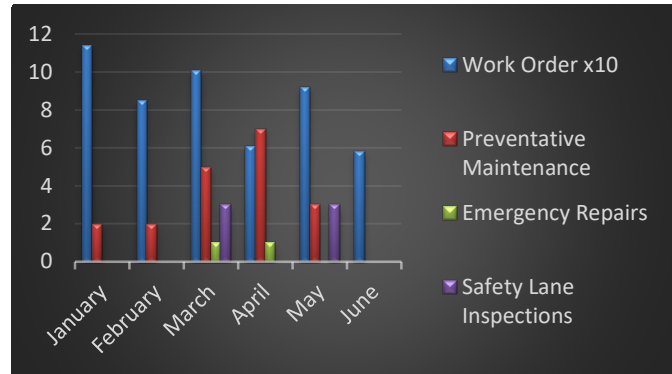


July 2024 Operations Report

- Community Resource- 0 referrals
- Other- Promoting the smoke detector installation program. Presented to playground program (150 elementary aged children).
- Pre-plans- 4 completed

Fleet Services

- Work orders- 58 completed
- Highlights
 - Vehicle- 442 DEF sensor replaced
 - Vehicle lifts inspected in shop
 - Ladder testing for 481 aerial device



Buildings & Grounds

- Station 1- Windows caulked, electrical updates, fridge repair (warranty)
- Station 2- Three exhaust motors replaced, carpet cleaner repair, kitchen sink backup.
- Station 3- Oven repair, 4 toilets repaired.

Information Technology

- Hardware- Cell phone repair and minor repairs to ancillary equipment.
- Software- Quickbooks option selected, waiting for audit to be completed.
- Contracted Services
 - City of Woodstock IT- Nothing to report.
 - Comcast- multiple outages

Fire Equipment

- Repairs- N/A
- Maintenance- N/A
- Acquisition- N/A

Specialized Response Teams

- Dive- N/A
- Technical Rescue- N/A
- Honor Guard- N/A
- Fire Investigator- N/A
- Juvenile Firesetter Intervention- N/A
- Tactical EMS- One activation.
- SRT Mechanic- N/A

Shift Hightlights

- Gold- Worked on completing 2 engine operator, one truck operator trainings.
- Red- Several riders, pump operator training, Antor truck operator.
- Black- 5 riders, standby at Gaver’s Barndance, McHenry County Fair inspections, Webster truck operator.



July 2024 Operations Report

Photos





July 2024 Operations Report





July 2024 Operations Report



Unfinished Business

New Business

Resolution No. 2024-12

A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT FOR COMMUNICATION SPECIALIST SERVICES BETWEEN THE WOODSTOCK FIRE/RESCUE DISTRICT AND THE HARVARD FIRE & RESCUE DISTRICTS

WHEREAS, the President and Board of Trustees of the Woodstock Fire/Rescue District desire to enter into an Agreement Entitled Intergovernmental Agreement for Communication Specialist Services Between the Woodstock Fire/Rescue District and the Harvard Fire & Rescue Districts, a copy of said agreement being attached hereto.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Woodstock Fire/Rescue District, McHenry County, Illinois, as follows:

SECTION 1: The President and Secretary of the Woodstock Fire/Rescue District are hereby authorized and directed to execute the aforesaid Agreement, a copy of which is attached hereto and made a part hereof.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED BY THE PRESEIDENT AND BOARD OF TRUSTEES OF THE WOODSTOCK FIRE RESCUE DISTRICT, MCHENRY COUNTY, ILLINOIS, THIS 22ND DAY OF AUGUST 2024.

AYES : _____
NAYES : _____
ABSENT : _____

APPROVED: _____
President, Frederick Spitzer

ATTEST: _____
Secretary, Robert A. Kristensen

HARVARD FIRE PROTECTION DISTRICT

RESOLUTION NO. 2024-R1

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN
INTERGOVERNMENTAL AGREEMENT FOR COMMUNICATION SPECIALIST
SERVICES BETWEEN THE WOODSTOCK FIRE/RESCUE DISTRICT AND THE
HARVARD FIRE & RESCUE DISTRICTS**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE HARVARD FIRE PROTECTION DISTRICT

THIS 9TH DAY OF JULY 2024

PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE PRESIDENT
AND BOARD OF TRUSTEES OF HARVARD FIRE PROTECTION DISTRICT,
McHENRY COUNTY, ILLINOIS

THIS 9TH DAY OF JULY 2024

RESOLUTION NO. 2024-R1

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT FOR COMMUNICATION SPECIALIST SERVICES BETWEEN THE WOODSTOCK FIRE/RESCUE DISTRICT AND THE HARVARD FIRE & RESCUE DISTRICTS

WHEREAS, the President and Board of Trustees of the Harvard Fire Protection District desire to enter into an Agreement Entitled Intergovernmental Agreement for Communication Specialist Services Between the Woodstock Fire/Rescue District and the Harvard Fire & Rescue Districts, a copy of said agreement being attached hereto.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Harvard Fire Protection District, McHenry County, Illinois, as follows:

SECTION 1: The President and Secretary of the Harvard Fire Protection District are hereby authorized and directed to execute the aforesaid Agreement, a copy of which is attached hereto and made a part hereof.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE HARVARD FIRE PROTECTION DISTRICT, MCHENRY COUNTY, ILLINOIS, THIS 9TH DAY OF JULY 2024.



Scott Logan, President

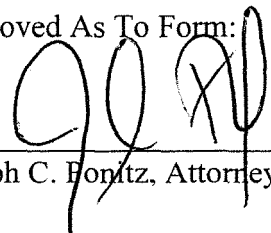
	Ayes	Nays	Absent	Abstain
Trustee Kelnhofer	<u> Y </u>	_____	_____	_____
Trustee Evers	<u> Y </u>	_____	_____	_____
Trustee Logan	<u> Y </u>	_____	_____	_____
Trustee Crane	<u> Y </u>	_____	_____	_____
Trustee Hildreth	<u> Y </u>	_____	_____	_____

ATTEST:



Amy Crane, Secretary

Approved As To Form:



Joseph C. Ponitz, Attorney

DOCUMENT PREPARED BY:
Franks, Gerkin, Ponitz & Greeley, P.C.
19333 E. Grant Hwy, Marengo, IL 60152
(815) 923-2107

**AN INTERGOVERNMENTAL AGREEMENT
FOR COMMUNICATION SPECIALIST SERVICES BETWEEN THE WOODSTOCK
FIRE/RESCUE DISTRICT AND THE HARVARD FIRE & RESCUE DISTRICTS**

This Agreement is hereby made and entered by and between the Woodstock Fire/Rescue District, an Illinois Fire/Rescue Corporation ("Woodstock Fire/Rescue"), and the Harvard Fire & Rescue Districts, Illinois, an Illinois Fire/Rescue Corporation ("Harvard Fire Rescue").

RECITALS

WHEREAS, Woodstock Fire/Rescue and Harvard Fire Rescue are authorized by the terms and provisions of the State of Illinois Intergovernmental Cooperation Act (5 ILCS 220/5 Intergovernmental Contracts) to enter into intergovernmental agreements and undertakings to jointly perform any governmental purposes or services; and

WHEREAS, Harvard Fire Rescue has determined that it has a need for Communication Specialist services; and

WHEREAS, Woodstock Fire/Rescue presently employs a Communication Specialist and has the resources necessary to provide this Service; and

WHEREAS, both Woodstock Fire/Rescue and Harvard Fire Rescue desire to have Woodstock Fire/Rescue Communication Specialist provide certain support services for Harvard Fire Rescue as described more fully in this Agreement.

NOW, THEREFORE, in exchange for the promises, terms, and conditions set forth herein, Woodstock Fire/Rescue and Harvard Fire Rescue mutually agree to the following:

I. EFFECTIVE DATE AND TERM

- A. This Agreement shall have an effective date of August 1, 2024.
- B. This agreement shall not have an expiration date, however, this Agreement may be terminated by either party upon ninety (90) days written notice, unless mutually agreed in writing for a shorter duration.

II. WOODSTOCK PERSONNEL

- A. Woodstock Fire/Rescue shall provide the necessary Communication Specialist ("Woodstock Personnel") to fulfill its obligations in a manner consistent with this Agreement. All Woodstock Personnel shall be and remain employees of Woodstock Fire/Rescue.
- B. Harvard Fire Rescue shall designate a person(s) who shall be the point of contact for Woodstock Personnel. Woodstock Personnel shall not report to or take direction from anyone other than the designated contact person(s) or the Harvard Fire Rescue Chief.

III. COMMUNICATION SPECIALIST SERVICES

- A. Woodstock Fire/Rescue shall provide Communication Specialist Services to Harvard Fire Rescue based upon the services outlined on **Exhibit A**.
- B. Harvard Fire Rescue shall provide for a flat yearly fee for all Communication Specialist Services with the exception of special projects not outlined on **Exhibit A**.
- C. To the extent permitted by its vendors and as requested by Harvard Fire Rescue, at Harvard Fire Rescue's expense, Woodstock Fire/Rescue shall provide or make any necessary Communication Specialist Services related purchases on behalf of Harvard Fire Rescue at no additional markup, using any discounts available to Woodstock Fire/Rescue.

IV. HARVARD FIRE RESCUE OBLIGATIONS

- I. Allow access and passwords to job related supported systems.
- II. Provide access to Harvard Fire Rescue facilities. This may include key fobs or passcodes for afterhours access.

V. COSTS AND FEES FOR SERVICES; PAYMENT TERMS

- A. Rates for the first year of Service under this Agreement commencing August 1, 2024, shall be:
 - I. Communication Specialist Services: \$6,500.00 per year.
 - II. Special Services/Projects: As agreed to by both parties in writing before commencement of Special Services/Projects. Special Services/Projects pricing shall be discussed and quoted prior to any planning stages.
- B. Harvard Fire Rescue shall pay Woodstock Fire/Rescue for the Services on a monthly or yearly basis for all Services rendered, in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et. seq.).
- C. Rates for services will increase on May 1 of each year, starting on May 1, 2025, based on the Property Tax Extension Limitation Law inflationary rate for taxes levied for the prior year and received in that year, rounded up to the next \$5.00 increment.
- D. Woodstock Fire/Rescue shall provide all means and pay all non-travel time costs associated with transportation, training, equipment, materials, and other costs, except as stated herein. necessary for Woodstock Personnel to complete their responsibilities pursuant to this Agreement.

- E. Woodstock Fire/Rescue shall pay all salary, benefits, workers compensation insurance and other insurance and all usual payroll taxes and deductions on behalf of Woodstock Personnel.

VI. INSURANCE

Woodstock Fire/Rescue shall present to Harvard Fire Rescue a certificate of insurance showing coverage with a minimum of \$1 million of general liability coverage, and errors and omissions coverage.

VII. INDEMNIFICATION

- A. Woodstock Fire/Rescue, its employees and contractors shall indemnify and hold harmless Harvard Fire Rescue and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Woodstock Fire/Rescue or any of its officers, officials, employees, contractors or agents related to or arising out of this Agreement.
- B. Harvard Fire Rescue, its employees and contractors shall indemnify and hold harmless Woodstock Fire/Rescue and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Harvard Fire Rescue or any of its officers, officials, employees, contractors or agents related to or arising out of this Agreement.
- C. Notwithstanding the above indemnification and hold harmless commitments of Woodstock Fire/Rescue in Section A, in no event, shall Woodstock Fire/Rescue be held liable for indirect, special, incidental or consequential damages arising out of Woodstock Fire/Rescue services, including but not limited to loss of profits or revenue, loss of use of equipment, lost data, costs of substitute equipment or other costs, except in cases of gross negligence by Woodstock Fire/Rescue.
- D. Nothing in this Section VII is intended to waive any provisions of or defenses provided to either party in defense of claims made by third parties pursuant to the Illinois Local Governmental and Governmental Employees Tort Immunity Act.

VIII. GENERAL TERMS

- A. All notices shall be mailed or delivered to the following addresses:

Woodstock Fire/Rescue District
Attention: Fire Chief
435 East Judd Street

Harvard Fire & Rescue Districts
Attention: Fire Chief
502 S. Eastman Street

Woodstock, IL 60098

Harvard, IL 60033

B. All payments shall be mailed to:

Woodstock Fire/Rescue District
435 East Judd Street
Woodstock, IL 60098

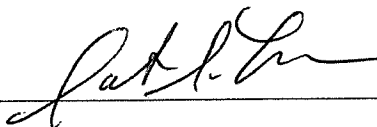
C. This Agreement shall constitute the entire Agreement between both parties. Except as provided herein, this Agreement may only be amended by mutual agreement, in writing and approved by the Woodstock Fire/Rescue District Board and Harvard Fire & Rescue District Board.

D. Each provision of this Agreement shall be interpreted as to be effective and valid under applicable law. If any provision of this Agreement shall be held to be invalid or ineffective by a court of competent jurisdiction, such provision shall be ineffective only to the extent of such invalidity without invalidating or affecting the remainder of such provision or the remaining provisions of this Agreement.

E. Except as otherwise provide by law, Harvard Fire Rescue shall not, without the prior written consent of Woodstock Fire/Rescue, solicit or undertake the employment of Woodstock Personnel, who provide Services under this Agreement, during the term of this Agreement and for a period of 6 months following the termination of this Agreement. Because it will be difficult to assess actual damages, if Harvard Fire Rescue breaches this provision and hires any such individual, Harvard Fire Rescue shall pay Woodstock Fire/Rescue \$50,000 as liquidated damages. Harvard Fire Rescue shall pay all of Woodstock Fire/Rescue's attorney fees and legal costs in enforcing this provision. The parties agree that the administration of this Agreement is adequate consideration for this provision.

IN WITNESS WHEREOF, the parties hereto have subscribed their names and have caused this Agreement to be executed on the dates specified below.

HARVARD FIRE & RESCUE DISTRICTS

By:  Date: 7/9/2024

WOODSTOCK FIRE/RESCUE DISTRICT

By: _____ Date: _____

**INTERGOVERNMENTAL AGREEMENT FOR COMMUNICATION SPECIALIST
SERVICES BETWEEN THE WOODSTOCK FIRE/RESCUE DISTRICT AND THE HARVARD FIRE
PROTECTION DISTRICT**

Exhibit A

For Harvard Fire Protection District

Roles and Responsibilities

I. Public Information Officer

- Serve as a District spokesperson for working incidents, when required.
- Manage and coordinate press conferences for large scale District incidents. Expedite written statements for chief officers to disseminate during applicable press conferences.
- Coordinate with local law enforcement or outside agencies to ensure seamless information dissemination and follow up questions.
- Prepare media releases and alerts, filters requests for information from public, media, external organizations, and outside districts or agencies.
- Build and maintain relationships with local and regional new agencies.

II. Fire Investigator

- Work collaboratively with fire investigators from the District and Division.
- Speak and interview witnesses and property owners at a scene.
- Take pictures at fire scenes to present later as evidence.

III. District Photographer

- Capture still photos and video at emergency scenes, training sessions, and in-house projects for use in training, marketing/promotional materials, communication materials, and posterity.

IV. Social Media/Web Designer/Marketing Manager

- Assist with the District social media platforms. Providing updates to the public during an active incident.

The Communication Specialist will have the discretion to alter his work hours to accommodate work requirements and personal situations which may also arise from time to time. The Communication Specialist will also manage a flexible schedule that may require response, by phone or in-person, after hours with little or no notice during non-traditional business hours (on-call).

DISTRICTS I SPRINGFIELD, IL

[Login](#)

Registration Complete

You have completed the registration(s) listed in the payment receipt below. You can now [Enter the Program](#) or return to the [CE Catalog](#) catalog.

A confirmation email with program access instructions was also sent to p*****0@a*****t 

Registration(s)

Total: \$35.00

Patrick Burke

- | | | |
|----|---|----------------|
| 1. | Succession Planning for the Fire Board | \$35.00 |
|----|---|----------------|



Payment information

Amount: \$35.00

Patrick Burke

Woodstock Fire/Rescue FPD

Copyright Illinois Association of Fire Protection



onlineprograms.iafpd.org

Sent from my iPhone